

## REPORT TO THE CITY COUNCIL

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**DATE:** April 21, 2020

**TITLE:** Council Member Request to Replace a Planning Commissioner

**Prepared by:** Jerryl Soriano, City Clerk

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### RECOMMENDATION

**Ratify the request and start the process for the replacement of a Planning Commissioner.**

### DISCUSSION

Section 2.24.050 of the Desert Hot Springs Municipal Code provides that a member of each board and commission may be removed by the Council member who appointed the member, subject to ratification by a majority of the City Council.

#### *2.24.050 Removal.*

- A. Any member of a board or commission of the City may be summarily removed from office at any time, with or without cause, by the official (Mayor or Councilmember) who appointed him or her with ratification by a majority vote of the City Council.*
- B. Any member of any board or commission of the City may be summarily removed from office at any time, with or without cause, by an affirmative vote of at least four members of the City Council.*
- C. If a member fails to attend three consecutive regular meetings, or 25 percent of the duly scheduled meetings of the board or commission within any calendar year, his or her office shall thereupon become vacant and shall be filled as any other vacancy. The City Clerk shall:
  - 1. Send a warning letter via regular first class mail to a member when he or she has two absences; and*
  - 2. Send a letter via regular first class mail to a member advising him or her that his or her office is vacated upon the failure of that member to attend either: (a) three consecutive regular meetings, or (b) 25 percent of the duly scheduled meetings of the board or commission within any calendar year, as provided in this section.**
- D. If a member appointed after the effective date of the ordinance codified in this section fails to maintain his or her status as a bona fide resident and registered voter of the City, his or her office shall thereupon become vacant and shall be filled as any other vacancy. (Ord. 571 2-2-16; Ord. 562 2-3-15; prior code § 32.05)*

### FISCAL IMPACT

None.

### EXHIBITS

None.