



City of Desert Hot Springs

65950 Pierson Boulevard, Desert Hot Springs, CA 92240 • www.cityofdhs.org • 760-329-6411 • Fax: 760-288-0639

COMMUNITY AND CULTURAL AFFAIRS COMMISSION DONATION/SPONSORSHIP SUBMITTAL

This form must be submitted with an Agenda Submittal Form for a donation.

The item will not be placed on the agenda without the proper documentation.

Please fill out the section that pertains to your submission and provide supporting materials.

Donation/Sponsorship	
Donation to:	Desert Hot Springs Senior Center Art Classes/ Salle' Kirby
Description	Salle' Kirby has worked with the Seniors creating art. This will be the second year of her program at the Center. \$95.00 per person based on an average of 6 students per class for 35 classes from October of 2019 to August of 2020
Amount of Donation	\$3325.00
Responsible in Charge:	Salle' Kirby
Budget:	\$60.00 per class per student for instruction \$35.00 per class per student for supplies Times 35 classes total based on an average of 6 students per class.

Please attach:

- ☐ Vendor invoice for donation
- ☐ W9

Return the completed form to:

Lynne Paul, Public Works Assistant
lpaul@cityofdhs.org
760-329-6411 x219