

REPORT TO THE CITY COUNCIL



DATE: July 2, 2019

TITLE: Towing Franchise Services

Prepared by: Jim Henson, Acting Police Chief

RECOMMENDATION

Authorize the City Manager to enter into an agreement with E&C Towing and AARCO Towing to exclusively provide rotational towing service per the towing franchise agreement. These services will be provided within the City limits for the Police Department, as well as other City Departments on an as need basis.

DISCUSSION:

It is essential for the City Police Department to maintain a need for rotational tow service. The police department tows abandoned vehicles, abated vehicles, vehicles on the roadway that are disabled, and vehicles involved in traffic collisions. Based on the many needs for towing services it's very important that there be two (2) tow companies to handle the volume of calls during a 24-hour period. This also allows the officers to leave the scene as quickly as possible to utilize their services elsewhere.

The Police Department posted a Request for Proposals on the City Website on May 16, 2019 with a deadline to turn in the proposals on June 17, 2019. E&C Towing as well as AARCO Towing submitted bids. Both bids were found to comply with the criteria to be placed into the rotational list that will begin in July of 2019 and continue until July 2022.

FISCAL IMPACT:

There is no negative fiscal impact to the City General Fund for this service. Each company agrees to pay the Franchise Fee in the amount of Thirty-Five Thousand Dollars (\$35,000.00) per year, with an annual increase of 3% in each subsequent of the year of the agreement. Additionally, the businesses agree to pay the City Two Hundred Twenty-Six Dollars (\$226.00) per each vehicle impounded or forfeited pursuant to California Vehicle Codes 14602.6 and 14607.6.

EXHIBITS:

- 1) E&C Towing Proposal
- 2) AARCO Towing Proposal