

REPORT TO THE CITY COUNCIL



DATE: June 18, 2019

TITLE: First Amendment to Professional Services Agreement for Public Works Inspections Services

Prepared by: Daniel Porras Public Works Director

RECOMMENDATION

Authorize the City Manager to execute a First Amendment to the Professional Services Agreement between the City of Desert Hot Springs and Ray Torres, extending the contract term until June 30, 2020, with an amount not to exceed \$109,678 annually for Contract Public Works Inspection Services, upon approval as to form by the City Attorney.

DISCUSSION

In June 2018 the City entered into a Professional Services Agreement with Ray Torres (Consultant) to complete Public Works Inspections and Management Services on an as-needed basis. The contract term will expire on June 30, 2019, and the City would like to extend the contract term for another year until June 30, 2020. The compensation will remain at costs per original agreement.

The City has been experiencing an increase in construction from development projects and City projects. With the increase in construction, the City entered into a contract with the Consultant to be able to complete all required Public Works Construction Inspections on behalf of the City. Since then the Consultant has completed all assigned tasks and duties and has met all requirements per the contract scope. Some of the projects the Consultant has been involved with include but are not limited to, the Palm Drive Rehabilitation Project, Cabot Yerxa Sidewalk Project, Taco Bell, Quick Quack Car Wash, Medmen Cultivation Project, Blackstar Cannabis Park, Morongo Industrial Park, Coachillin Park, and many other Single-Family and Multi-Family Residential projects.

The Scope of Services of the Consultant contract include, Capital Improvement Park Project Inspections and Management, Capital Improvement Street Project Inspections and Management, Capital Improvement Facility Project Inspections and Management, Public Works Grading Inspections, Public Works Street Inspections, Encroachment Permit Processing and Inspections, Utility Coordination, Contractor Coordination, and Project Management.

Based on the Scope of Services, the Consultant has met all contract requirements and completed all duties as assigned, therefore the City would like to extend the contract term for another year until June 30, 2020.

Staff is recommending the City Council approve the First Amendment to the Professional Services Agreement between the City of Desert Hot Springs and Ray Torres, extending the contract term until June 30, 2020, with an amount not to exceed \$109,678 annually for Contract Public Works Inspection Services, upon approval as to form by the City Attorney.

FISCAL IMPACT

Contract amount is not to exceed \$109,678 which is included in Fiscal Year 2019-2020 budget.

EXHIBIT(S)

1) First Amendment to Professional Services Agreement – Ray Torres