

## REPORT TO THE CITY COUNCIL



**DATE:** June 18, 2019

**TITLE:** Award Street Sweeping Services – Project 2019-08

**Prepared by:** Nicholas Haecker, Public Works Manager

**Reviewed by:** Daniel Porras, Public Works Director

### RECOMMENDATION

**Award the Street Sweeping Services Contract to M & M Sweeping, as the lowest responsible bidder, and authorize the City Manager to execute an agreement between M & M Sweeping and the City of Desert Hot Springs, in an amount not to exceed \$70,740.00, with an additional \$+14,148.00 for contingency annually, for City-wide Street Sweeping Services.**

### DISCUSSION

As part of the City's National Pollution Discharge Elimination System (NPDES) permit and annual maintenance program, the City is required to implement a street sweeping program to eliminate street debris from eventually entering the natural drainage courses. Debris accumulation usually occurs on City streets with curbs and gutters that do not have enough area for water runoff to deposit under the adjacent shoulder.

The City currently completes all street sweeping services through a street sweeping contractor. All City streets with a curb and gutter, and/or curb only, are swept on a monthly basis. The existing contract term is set to expire on June 30, 2019. Therefore, the City drafted a Request for Bid Proposal for Street Sweeping Services. The Scope of Work includes manual and/or mechanical sweeping of all asphalt berms, concrete curb and gutters (including all cross gutters), centerline ribbon gutters, and paved center median islands City-Wide totaling approximately 100 centerline miles (local and collector streets), as shown on Exhibit 5.

The City's major arterials are currently swept as part of the regional street sweeping services provided through a separate contract that is managed through Coachella Valley Association of Governments. Those major arterials are not included as part of this Request for Bid Proposals and are swept at a different schedule, as shown in Exhibit 4.

On May 5, 2019, City Staff issued a Request for Bid Proposal for the City-wide Street Sweeping Services. The Notice Inviting Bids was posted in the City's website, in the local newspaper and with Planit Reprographics, a local valley clearing house for public bid solicitations. Staff advertised for bids based on an annual criterion and received three bids on June 6<sup>th</sup>. The results of the bids are as follows:

| Contractor                                     | Address  | Annual Amount |
|--|--|---------------|
| Cannon Pacific Services (dba Pacific Sweeping) | 285 Pawnee Street, Suite A<br>San Marcos, CA 92078 | \$ 121,719.96 |
| Clean Street                                   | 1937 West 169th Street,<br>Gardena, CA 90247       | \$ 83,208.00  |
| M & M Sweeping                                 | P.O. Box 878<br>Thousand Palms, CA 92276-0878      | \$ 70,740.00  |

The lowest responsible bidder was M & M Sweeping. Staff verified the references submitted by M & M Sweeping as acceptable. Staff recommends that the City Council award the Street Sweeping Services Contract to M & M Sweeping, as the lowest responsible bidder, and

authorize the City Manager to execute an agreement between M & M Sweeping and the City of Desert Hot Springs, in an amount not to exceed \$ 70,740.00, with an additional \$ 14,148.00 for contingency annually, for City-wide Street Sweeping Services. The contract term for the agreement will be for three (3) years from July 1, 2019 to June 30, 2022. The City will have the option to extend the contract administratively under the same terms and conditions for a maximum of two (2) additional one-year terms.

Staff is recommending a 20% contingency due to any additional street sweeping services necessary for unforeseen incidents which can include heavy rain events, debris street clean-ups, and automobile accident clean-ups.

#### **FISCAL IMPACT**

The annual contract amount is \$70,740.00. The City has budgeted the following amounts per fund source to cover the expenses:

- AB2766 Air Quality Fund -160-43-49-4320 = \$9,360
- County Service Area 152 Fund - 250-43-63-4320 = \$61,380.00
- Total = \$70,740.00

#### **EXHIBIT(S)**

- 1) Request For Proposals – Street Sweeping Services 2019-08
- 2) Bid Opening Company/Vendor List
- 3) Annual Contracted Cost – M & M Sweeping
- 4) CVAG Street Sweeping Schedule - Map
- 5) City of Desert Hot Springs Street Sweeping Streets – Map
- 6) Service Provider Agreement – M & M Sweeping