

REPORT TO THE CITY COUNCIL



DATE: June 18, 2019

TITLE: Second Amendment to the General Plan Update Contract with MIG, Inc.

Prepared by: Rebecca Deming, Community Development Director

RECOMMENDATION

Authorize the City Manager to execute a Second Amendment to the Professional Services Agreement by and between the City of Desert Hot Springs and MIG for the 2018 Comprehensive General Plan Update, with approval as to form by the City Attorney.

DISCUSSION

On July 18, 2017, the City Council approved a Professional Services Agreement with MIG, Inc. to perform the 2018 Comprehensive General Plan Update. On February 5, 2019 City Council approved a first amendment extending the expiration to March 18, 2020.

Staff has submitted a draft Housing Element to California Department Housing and Community Development (HCD). During this process the City was informed that additional processes and documents need to be in place prior to certification by HCD. Additionally, included are the costs for an additional Circulation meeting/workshop, as requested by the City Council and Planning Commission during the Land Use map workshop.

The proposed Second Amendment modifies the Scope of Work to include the new tasks for an additional \$80,000 with a total contract cost of \$432,000.

FISCAL IMPACT

The fiscal impact is an additional \$80,000 of cost in account number 001-41-62-4320 for the FY 2019-20 budget. This amount will be included in the budget adjustments being brought to the City Council for in September, 2019.

EXHIBIT(S)

- 1) Second Amendment to Professional Services Agreement by and Between the City of Desert Hot Springs and MIG, Inc.