



March 18, 2019

Charles Maynard, City Manager
City of Desert Hot Springs
11999 Palm Drive
Desert Hot Springs, CA 92240

RE: City of Desert Hot Springs - City Hall Expansion
Additional Construction Administration Services

Dear Mr. Maynard,

STK Architecture, Inc. is pleased to provide a proposal for additional construction administration services not included in our original contract. This proposal is based upon our meeting discussion on 3/13/19.

1.0 Scope of Services – Additional Construction Administration

- 1.1 The original contract dated September 20, 2018 already includes the following services:
 - 1.1.1 Site Visits: 16 STK Architecture
2 MPE Engineer
2 Landscape Architect
3 Structural Engineer
2 Civil Engineer
 - 1.1.2 Product Submittal reviews
 - 1.1.3 Responses to RFI's
- 1.2 STK proposes to add the following services to our original Construction Administration Phase:
 - 1.2.1 56 Site Visits (1-2 visits per week)
 - 1.2.2 144 hrs of in office labor for:
 - 1.2.2.1 Research, negotiation, and processing of Change Orders
 - 1.2.2.2 Weekly written status reports.
 - 1.2.2.3 Coordination of FFE items

1.2.2.4 Design and coordination of additional items
requested by owner.

Schedule of Fee

Site Visits 56 @ \$1,000 ea.	\$56,000
<u>144 hours of in office labor</u>	<u>\$34,128</u>
Total Budget	\$90,128

This fee does **not** include any of the following:

- a. Permit, Development, Utility or Processing Fees.
- b. Construction materials inspection, testing, and reports
- c. Construction payroll (DIR) oversight
- d. Inspection services for construction

The Work will be performed and invoices issued in accordance with the original contract dated September 20, 2018.

Thank you for the opportunity to propose on this project. We look forward to working with The City of Desert Hot Springs. Should you have any questions, or wish to discuss this Proposal, please give us a call.

Work will be performed and invoices issued in accordance with the original contract dated September 20, 2018.

If you have any questions or wish to discuss any of the above items in detail, please call. Thank you for your consideration.

STK Architecture, Inc.



Tony Finaldi
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APPROVED AND ACCEPTED

City of Desert Hot Springs

By: _____

Print Name: _____

Title: _____

Date: _____