



NOTICE OF UNSCHEDULED **VACANCY** PLANNING COMMISSION

Pursuant to [Section 2.24.030](#) of the City of Desert Hot Springs Municipal Code ("DHSMC"), notice is hereby given that one (1) vacancy exists on the Planning Commission.

ABOUT THE PLANNING COMMISSION:

Pursuant to DHSMC [Chapter 2.24.020](#), the [Planning Commission](#) shall consist of five (5) members each appointed by one (1) member City Council, and ratified by a majority vote of the City Council. Members are appointed for two-year terms (current term expires January 2020).

Position	Incumbent	Appointed On	Term Expires	Appointed By
Chair	Larry Buchanan	January 16, 2018	January 2020	Joe McKee
Vice-Chair	Scott De la Torre	January 16, 2018	January 2020	Russell Betts
Commissioner	Gary Gardner	January 16, 2018	January 2020	Yvonne Parks
Commissioner	James Nindel	April 17, 2018	January 2020	Scott Matas
Commissioner	Jan Pye VACANT	January 16, 2018	January 2020	Anayeli Zavala

Meetings:

Regularly scheduled meetings of the Planning Commission are held on the 2nd Tuesday of each month at 6:00 p.m. at the Carl May Center/Council Chamber, located at 11-711 West Drive in Desert Hot Springs.

Purpose:

The City's success is linked to its ability to plan for the future. As such, the Planning Commission plays a vital role. The commission's responsibilities include:

- Ongoing evaluation of the City's building codes and ordinances;
- Continual update of the City's General Plan;
- General oversight of zoning review and variances.

Compensation:

Each member of the Planning Commission shall receive a salary in the amount of \$50.00 per meeting ([DHSMC 2.32.050](#)).

Requirements:

Requirements for serving on the Commission consist of being a resident and registered voter of the City of Desert Hot Springs ([DHSMC 2.24.040](#)).

APPOINTMENT PROCEDURE:

[Applications](#) are available on the City's website at www.cityofdhs.org/city_clerk or at City Hall. Completed Applications may be submitted to the Office of the City Clerk at 11-999 Palm Drive, Desert Hot Springs, CA 92240 or via electronic mail to jsoriano@cityofdhs.org.

Application Deadline:

The deadline to submit completed application is **Wednesday, September 12, 2018**. The City Council is scheduled to consider the appointment at the September 18, 2018 City Council Meeting.

This notice was duly posted as required by law. Final appointment will not be made by the City Council for at least ten working days after the posting of this notice at the City Hall Public Notices Board, the City Clerk's Office, the Council Chamber/Carl May Community Center, and the City's Website.