

City of Desert Hot Springs

65950 Pierson Blvd. • Desert Hot Springs, CA 92240 Telephone (760) 329-6411 x219 www.cityofdhs.org

FOR OFFICE USE ONLY		
Case No.	SEP 13-18	
Permit No.	2018-173	
Fee	NA	
Check #/Cash/CC		
Approved/Denied	ASS	

SPECIAL EVENT PERMIT APPLICATION

Special Event Permit applications <u>must be submitted not less than</u>

60 days before the date of the Special Event and are required for conducting or managing any Special Event for all outdoor events or promotions of a limited duration and frequency which are located on public or private property. Such events include, but are not limited to, festivals, parades, carnivals, car shows, etc. and seasonal or promotional events. Such events require permits to ensure that they are operated in a safe and orderly manner and are not a detriment to the community.

APPLICANT INFORMATION

Applicant/Responsible Party in Charge	Donna Poyuzina Chair, Barbara Eastman Co-Chair	
Sponsoring Organization	CCAC	
Applicant Street Address	65950 Pierson Blvd	
	65950 Pierson Blvd	
Applicant City, State, Zip Code	Desert Hot Springs, Ca 92240	
Home Phone	760-671-8680	
Work Phone		
Mobil Phone	818-486-4129	
E-Mail Address	lbeastman@yahoo.com	

EVENT INFORMATION

Type of Event	Memorial Day
Date of Event	5-27-2019
Event Set-Up Start Time	7:30 am
Event Start Time	9:00 am
Event End Time	10:00 am
Event Break-Down End Time	
Nature and Purpose of Event	Memorial Day Service
Event Location	Veterans Park 10101 Palm Drive, Desert Hot Springs
Property Owner	City of Desert Hot Spring
Property Owner Address	65950 Pierson
	65950 Pierson
Property Owner City, State, Zip Code Desert Hot Springs, Ca 92240	

	cones for handicap drop off & parking on Palm and Cactus	
Number of Street Closures - attach traffic control plan for review and approval (list all streets proposed to be closed		
Number of Generators - Fire		
Department Permit is required		-
Number of tents larger than 400 Square Feet - Fire Department		
Permit is required		_
Number of Stages - Fire		\neg
Department Permit is required		_
Number of Food Vendors - Fire		
Department/Health Department		
Permits are required		\dashv
Number of Cooking Operations -		
Fire Department/Health Department Permits are required		
Alcohol Beverages - Alcohol		\neg
Beverage Control (ABC) License is		- 1
required		\dashv
	Pa System from DHS Police Dept. Podium Provided by the City of DHS	
Description of Sound Equipment to be used	Podium Provided by the City of Diris	
Description of Security Measures to	Police Dept.	
be taken during event - attach	Requesting COP for traffic direction	
letter from security vendor or Police		
Department if using Citizens on		
Patrol		
Attach		
Fire Department Permit (if appli		
Health Department Permit (if approximation Alcohol Beverage Control (ABC		
Sample Marketing Material	A FIGERISE (II applicable)	
	2 /	
Certificate of Insurance	of PHS	
501(c)3 Tax Exemption Letter from	m IRS (if applicable)	
Letter from Security vendor or F	Police Department (f applicable)	
ecal Event Permit Application	- 3 - Revised 6/	19/18

Additional Comments			

I have read and understand the guidelines by which a Special Event is permitted on the attached sheet and acknowledge that false or misleading information on this application shall be grounds for denying a Special Event Permit, or failure to comply with any conditions shall be grounds for the revocation of a permit.

Name and Signature of Applicant

Rarhara	Eastman
par Dara	Easillall

08/09/18

Name (please print)

Date

Signature

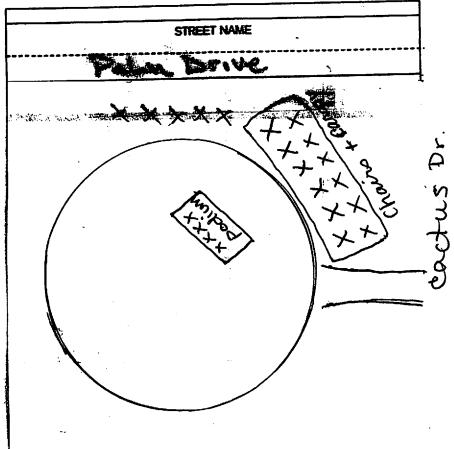
Name and Signature of Property Owner

Name (please print)

Date

Signature

SAMPLE SITE PLAN



Special Event Permit Applica

Revised 11/14/16