

REPORT TO THE CITY COUNCIL AND SUCCESSOR AGENCY



DATE: June 19, 2018

TITLE: John Furbee Aquatic Center Pool Maintenance Contract

Prepared by: Daniel Porras, Community Development Director

RECOMMENDATION

Award the John Furbee Aquatic Center Pool Maintenance Contract to 1 Stop Pool Pros as the most qualified bidder and authorize the City Manager to execute an agreement between 1 Stop Pool Pros and the City of Desert Hot Springs in an amount not to exceed \$128,070.00, with an additional \$25,614.00 for contingency annually, for the John Furbee Aquatic Center Pool Maintenance Services.

DISCUSSION

On May 21, 2018, City Staff issued a Request for Proposals for the John Furbee Aquatic Center Pool Maintenance Services. The Notice Inviting Bids was posted in the City's website, in the local newspaper and with Planit Reprographics, a local valley clearing house for public bid solicitations. Proposals from two bidders were received on June 11, 2018. The Scope of Work includes a maintenance component which will provide day-to-day inspection, cleaning, water filtering, chemical adjustments and coordination of repairs of all pools and deck amenities, and an annual maintenance/repair program which will encompass all aspects of the Aquatics Center mechanical systems and the corresponding cleaning frequencies as shown in Exhibit 1.

Staff received two proposals from qualified bidders and scored each proposal based on the following scoring criteria:

Contractor Qualifications/Experience

- 1) Contractor's experience and qualifications (10 POINTS)
 - a. Submit company resume of the company's experience with municipal Aquatics Center maintenance services, provide a brief description of each, and explain the service performed.
- 2) Performance of previous contracts (10 POINTS)
 - a. Provide a list of client references including the name, address, and telephone number of client references that may be contacted.
- 3) Thoroughness/completeness of the proposal package (10 POINTS)

All scores were tabulated and the highest scoring proposal was selected as the most qualified bidder. After the most qualified bidder was selected, Staff reviewed and compared the total cost of services and the final results were as follows:

Bidder	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Total Average Score
1 Stop Pool Pros	25	23	27	26	25.25
Ocean Springs Tech	24	26	24	24	24.50

Ranking	Bidder	Address	Total Average Score	Annual Pool Maintenance	Annual Equipment Maintenance	Estimated Annual Chemicals	Total Annual Bid Amount
1	1 Stop Pool Pros	82375 Market St #14 Indio CA 92201	25.25	\$ 19,900.00	\$ 9,500.00	\$ 98,670.00	\$ 128,070.00
2	Ocean Springs Tech	12536 Palm Dr Suite A&B	24.50	\$ 60,000.00	\$ 7,704.00	\$ 71,400.00	\$ 139,104.00

Staff verified the references submitted by 1 Stop Pool Pros and all references that responded had positive comments. Additionally, 1 Stop Pool Pros is the current pool maintenance service provider for the John Furbee Aquatic Center and Staff has had a positive experience all around with their service.

Staff recommends that the City Council award the John Furbee Aquatic Center Pool Maintenance Services contract to 1 Stop Pool Pros as the most qualified bidder, and authorize the City Manager to execute and agreement between 1 Stop Pool Pros and the City of Desert Hot Springs, in an amount not to exceed 128,070.00 plus \$25,614 for contingency annually, for the John Furbee Aquatic Center Pool Maintenance Services.

The term of the contract shall commence upon execution by the City Council and authorization to proceed from City representative and continue for a term of three (3) years. The City reserves the option to extend the contract(s) administratively under the same terms and conditions for a maximum of two (2) additional one-year terms at current price levels.

FISCAL IMPACT

There are sufficient funds in the proposed Fiscal Year 2018-2019 budget in fund 211-44-53-4320. Staff will monitor the contingency ensuring the contractor does not exceed the total dollar amount approved.

EXHIBIT(S)

- 1) Request for Proposal – John Furbee Aquatic Center Pool Maintenance Services
- 2) Proposal - 1 Stop Pool Pros
- 3) Proposal – Ocean Springs Tech
- 4) DRAFT – Service Provide Agreement