

REPORT TO THE CITY COUNCIL



DATE: June 5, 2018

TITLE: Landscape and Lighting Maintenance District No. 2
Intention Proceedings for the Levy and Collection of
Assessments

Prepared by: Webb Associates, Tax Administration Consultant

Reviewed by: Linda Kelly, Finance Director

RECOMMENDATION

- 1) **Adopt a Resolution of the City Council declaring its intention for the levy and collection of assessments for Landscape and Lighting Maintenance District No. 2, Zones 1 through 15, 17 and 18, for Fiscal Year 2018-2019; and**
- 2) **Adopt a Resolution of the City Council approving the Annual Engineer's Report regarding the proposed levy and collection of assessments for Landscape and Lighting Maintenance District No. 2, Zones 1 through 15, 17 and 18, for Fiscal Year 2018-2019.**

BACKGROUND:

The City Council has (by previous resolution) formed and levied annual assessments for Landscape and Lighting Maintenance District No. 2 (the "District"), pursuant to the Landscape and Lighting Act of 1972 and Articles XIII C and XIII D of the Constitution of the State of California (collectively, "Assessment Law"), to provide for the maintenance of improvements, and the costs and expenses of services and operations thereto.

Adoption of the resolutions declares the intention to levy the assessments and approves the Engineer's Report upon which the levies are based.

Under the Assessment Law, all parcels that have special benefits conferred upon them as a result of the maintenance and operation of the District shall be identified. The proportionate special benefit received by each identified parcel shall be determined in relationship to the entire cost of the maintenance and operation of improvements. Only parcels that receive special benefit are assessed and each parcel is assessed in proportion to the estimated benefit received.

The improvements provided within the District include, but are not limited to, ground cover, shrubs, plants and trees, irrigation systems, landscape lighting, street lighting, graffiti removal, sidewalks and masonry walls, entry monuments, tot lot equipment and associated appurtenant facilities. Services provided include all necessary service, operations, administration and maintenance required to keep the above mentioned improvements in a healthy, vigorous and satisfactory working condition.

DISCUSSION:

The Annual Engineer's Report has been prepared setting forth the cost of improvements, services, maintenance, and operations of the District ("Engineer's Report"). Placing the levy on the tax rolls would prevent decreasing certain District service levels, including the closure or abandonment of the District itself.

Adoption of the attached resolutions declares the intention to levy assessments for Fiscal Year 2018-19 for cost of improvements, services, maintenance, and operations of the District, and additionally, approves the Engineer's Report upon which the levies are based.

FISCAL IMPACT:

The levy and collection of assessments for the Fiscal Year 2018-19 is estimated to generate \$212,710.32 for Landscape and Lighting Maintenance District No. 2, Zone 1 through 15, 17 and 18.

EXHIBIT(S):

- 1) Resolution Declaring Intention for the Levy and Collection of Assessments
- 2) Resolution Approving the Annual Engineer's Report
- 3) Preliminary Annual Engineer's Report for Fiscal Year 2018-19
- 4) Council Member Property Map