

## REPORT TO THE CITY COUNCIL

---



**DATE:** March 6, 2018

**TITLE:** Award Professional Services Agreement for the ATP Cycle 3 – Palm Drive Bicycle and Pedestrian Improvement Project

**Prepared by:** Hal Goldenberg Project Manager

**Reviewed by:** Daniel Porras Community Development Director

---

### RECOMMENDATION

Authorize the City Manager to execute the Professional Services Agreement for the ATP Cycle 3 – Palm Drive Bicycle and Pedestrian Improvement Project with Omnis Incorporated in an amount not to exceed \$68,000.00 with a contingency of \$6,800 (10%) for any additional work, as approved by the City, for a total amount not to exceed \$74,800.00.

### DISCUSSION

The Palm Drive Bicycle and Pedestrian Improvement Project will include the design and construction of safety improvements which include missing sidewalks, ADA ramps, ADA driveways, new crosswalk striping, new buffered bike lane striping, new street lights, new raised medians, flashing beacons to bus stops, and additional pedestrian and bicycle safety signage markings throughout the project area. These improvements will provide a safer pedestrian and bicycle access route to various schools, parks, transit route stops, commercial areas, and residential neighborhoods.

The project is estimated to cost \$965,000 for Engineering Design, Environmental, Right of Way Clearance, and Construction.

- On June 14, 2016, the City submitted a grant application for the State-funded Active Transportation Program (ATP) Cycle 3 Funds to complete the Palm Drive Bicycle and Pedestrian Improvement Project, along Palm Drive between Camino Aventura and Two Bunch Palms Trail.
- On January 3, 2017, the City received notification from the California Transportation Commission that the Palm Drive Bicycle and Pedestrian Improvement Project was selected as a recommended funded project for ATP Cycle 3 Grant Funds.
- On July 21, 2017, the City submitted a request to the California Transportation Commission to utilize other available grant funds from Senate Bill 1 (SB1) instead of ATP Cycle 3 funds to be able to complete the project one year earlier in Fiscal Year 2018-2019 instead of Fiscal Year 2019-2020 (as originally programmed by ATP Cycle 3). The City received confirmation that the request was approved by the California Transportation Commission and that formal notifications will be sent out in March of 2018.

The City completed and released a Request for Proposals (RFP) for Engineering Services for the Palm Drive Bicycle and Pedestrian Improvement Project and received two (2) proposals from the consultant firms listed below.

Staff completed independent evaluations for each proposal and ranked them based on the following criteria:

1. Understanding of Overall Project;

2. Experience with Similar Projects;
3. Staff Qualifications;
4. Familiarity with State and Federal Procedures;
5. Familiarity with Desert Hot Springs/Coachella Valley Needs;
6. Demonstrated Technical Ability.

The result of the rankings are as follows:

<b>Consultant</b>	<b>Evaluator 1</b>	<b>Evaluator 2</b>	<b>Evaluator3</b>	<b>Average Total</b>	<b>Rank</b>
Omnis Inc.	96	100	88	95	1 <sup>st</sup>
Heitec Consulting	95	96	75	87	2 <sup>nd</sup>

After staff completed the proposal evaluations, the total costs were opened and reviewed and the results were as follows.

<b>Consultant</b>	<b>Total Cost</b>
Omnis Inc.	\$68,000.00
Heitec Consulting	\$67,500.00

*(City Engineer's Estimate                      \$101,000)*

Based on the proposal evaluations and total cost, staff found Omnis Incorporated to be the most qualified consultant.

Staff recommends that the City Council authorize the City Manager to execute a Professional Services Agreement for the ATP Cycle 3- Palm Drive Bicycle and Pedestrian Improvement Project with Omnis Incorporated, in the amount not to exceed \$68,000.00 with a contingency of \$6,800 (10%) for any additional work, as approved by the City, for a total amount not to exceed \$74,800.00.

#### **FISCAL IMPACT**

Engineering Services contract amount is not to exceed \$68,000.00, with a contingency of \$6,800 (10%) for any additional work as approved by the City, which brings a total budget of \$74,800.00.

- Engineering Services, Environmental, Right of Way Clearance, and Construction for the project is estimated to cost \$965,000 (from which the City will utilize \$772,000 from ATP Cycle 3/ SB1 Grant Funds)
- The remaining \$193,000 local match will utilize the City's General Fund, Measure A Fund 127, Sidewalk Fund 120, and other grant fund sources, if available.

#### **EXHIBIT(S)**

- 1) Request for Proposals with sample Professional Services Agreement
- 2) Proposal – Omnis
- 3) Proposal – Heitec