



CITY OF DESERT HOT SPRINGS

**REGULAR MEETING OF THE
COMMUNITY AND CULTURAL AFFAIRS COMMISSION**

DRAFT ACTION MINUTES

**NOVEMBER 8, 2017
6:00 PM**

**CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California**

CALL TO ORDER

Chair, Pamela Berry, called the regular meeting of the Community and Cultural Affairs Commission meeting to order at 6:00 pm.

ROLL CALL

Present:

Commissioners: Barbara Eastman; and Breanna Sewell
Chairman: Pamela Berry

Absent:

Commissioners: Michael Burke
Vice Chair: Requita Grant

PLEDGE OF ALLEGIANCE

Commissioner, Breanna Sewell led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Action: Sewell moved to approve the November 8, 2017 regular meeting agenda, motion seconded by Eastman, motion carried 3/0 by the following vote:

Vote: AYES: 3 - Berry, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 2 - Burke, Grant

PUBLIC COMMENTS

Michael Picardi requested an agenda item regarding the “Martin Luther King Peace and Unity Walk” event be added to the December 13, 2017 regular meeting agenda.

Jerryl Soriano, City Clerk, advised that consistent with City Council procedures, the Chair or two Commissioners are required to add an item to the agenda.

DISCUSSION ITEMS AND STATUS REPORTS:

1. **Community and Cultural Affairs Budget**
Community Development Director, Daniel Porras PE
Recommendation: Receive and File

Community Development Director, Daniel Porras, presented the report to the Commission and responded to questions.

2. **UCR Master Gardener's Speakers Bureau**
Vice Chair, Requita Grant and Chair, Pamela Berry
Recommendation: Approve the relocation of the UCR Master Gardener's Speakers Bureau to the Senior Center.

Chair, Pamela Berry, presented the report to the Commission and responded to questions.

Commissioner, Breanna Sewell, requested confirmation of the day of the week that the program takes place. Chair, Pamela Berry confirmed that the program was held on the second Thursday of every month, open to the public, but for seniors only.

Commissioner, Breanna Sewell suggested that this program be reviewed for how it should be marketed with a budget of \$750.

Action: Sewell moved to continue the UCR Master Gardener Series for the month of December 2017, with proper notice to the public two weeks before the event, motion seconded by Eastman, motion carried 5/0 by the following vote:

| | |
|--------------|--|
| <u>Vote:</u> | AYES: 5 - Berry, Burke, Grant, Sewell, Eastman |
| Passed | NOES: 0 - (None) |
| | ABSENT: 2 - Burke, Grant |

3. **Art Inventory Program**
Chair, Pamela Berry
Recommendation: Update and discuss the Art Inventory Program

Chair, Pamela Berry, presented the report to the Commission and responded to questions.

Staff will make the photos and inventory available online for public viewing.

Commissioner, Breanna Sewell provided background information on the program.

4. SoundXPerience Budget

Chair, Pamela Berry

Recommendation: Update budget report for the July and August, 2017 SoundXPerience concerts.

Chair, Pamela Berry presented the report and responded to questions.

Commissioner, Breanna Sewell suggested that the Commission research which community members and/or groups might be interested in being responsible to plan this event and the Commission could then be a supporter of the event.

Action: Sewell moved to continue this item to December 13, 2017 seeking clarification of the program f Vice Chair, Requita Grant, motion seconded by Eastman, motion carried 3/0 by the following vote:

Vote: AYES: 3 - Berry, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 2 - Burke, Grant

5. Mayor's Yard Beautification Program

Chair, Pamela Berry and Commissioner, Michael Burke

Recommendation: Discuss the Yard Beautification Awards Program.

Chair, Pamela Berry, presented the report and responded to questions.

The flier and application were verbally reviewed by the Commission.

Action: Berry moved to continue this item to December 13, 2017 seeking dates from the Subcommittee, motion seconded by Eastman, motion carried 3/0 by the following vote:

Vote: AYES: 3 - Berry, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 2 - Burke, Grant

6. Art in Public Places

Chair, Pamela Berry and Vice Chair, Requita Grant

Recommendation: Review the Art in Public Places Ordinance and provide recommendations of changes to be submitted to City Council.

Chair, Pamela Berry, presented the report and responded to questions.

Joe McKee, Council Member, discussed the history of Art in Public Places program. He suggested that it might need review since the City has had changes. It should be done quickly since money is currently coming into the fund. It may be discovered that nothing needs to change. If the Commission decides that it isn't something they want to tackle, he would be happy to bring it up at the City Council.

Michael Picardi expressed concerns regarding art placed in the industrial area that was not easily viewable to the public.

Council Member Russell Betts provided further history of the Arts in Public Places program.

Action: Berry moved to continue this item to December 13, 2017 with each Commissioner providing their top two or three priorities/concerns with the Art in Public Places program and to then make a recommendation to the City Council, motion seconded by Sewell, motion carried 3/0 by the following vote:

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|--------------|----------------------------------|
| <u>Vote:</u> | AYES: 3 - Berry, Sewell, Eastman |
| Passed | NOES: 0 - (None) |
| | ABSENT: 2 - Burke, Grant |

7. Spa City Community Art Gallery/Salon

Chair, Pamela Berry and Vice Chair, Requita Grant

Recommendation: Discuss sending a recommendation to City Council to work toward a community art gallery with the Greater Coachella Valley Chamber of Commerce.

Chair, Pamela Berry added this item to the agenda with the understanding that Vice Chair, Requita Grant would provide the report at the meeting. Since Vice Chair Grant was absent, this item is being continued to the next meeting.

Action: Berry moved to continue this item to December 13, 2017 with the expectation that Vice Chair Grant and other interested parties would be in attendance for the discussion, motion seconded by Sewell, motion carried 3/0 by the following vote:

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|--------------|----------------------------------|
| <u>Vote:</u> | AYES: 3 - Berry, Sewell, Eastman |
| Passed | NOES: 0 - (None) |
| | ABSENT: 2 - Burke, Grant |

8. Taste of Soul Donation

Chair, Pamela Berry

Recommendation: Approve that the Community and Cultural Affairs Commission make a donation of up to \$300 to pay for the Taste of Soul Event on February 23, 2018.

Chair, Pamela Berry presented the report and responded to questions.

Action: Berry moved to approve a donation of up to \$300 to pay for the Taste of Soul Event on February 23, 2018, motion seconded by Eastman, motion carried 3/0 by the following vote:

Vote: AYES: 3 - Berry, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 2 - Burke, Grant

9. Agenda, Special Event and Donation Submittal Forms

Public Works Assistant, Lynne Paul

Recommendation: Review the process for submittal of Community and Cultural Affairs Commission forms.

Public Works Assistant, Lynne Paul provided information on the submittal forms and responded to questions.

Chair, Pamela Berry wanted it stated to the public that this Commission cannot vote to donate money to an event until the preliminary event permit, a preliminary approximate budget and a donation form has been submitted.

10. CCAC Sub-Committee Reports

Public Works Assistant, Lynne Paul

Recommendation: Receive updates from CCAC Sub-Committee Chairs

Sub-Committee Chairs presented their reports.

CHAIR AND COMMISSIONER REPORTS

Commissioners presented their reports.

COMMUNITY DEVELOPMENT DIRECTOR REPORT

Community Development Director, Daniel Porras presented his report and responded to questions.

ADJOURN REGULAR MEETING

The meeting was adjourned at 7:25 p.m.