

City of Desert Hot Springs Contracts Management Report November 21, 2017

Service/Commodity Provided	Current Contractor/ Consultant	Responsible Department / Division	Annual Contract Amount	Total Contract Amount	Total Contract Remaining Balance	Contract Effective Date	Contract Expiration Date	Notes
PROPERTY AND SALES TAX AUDIT SERVICES	HDL (HINDERLITER, DELLAMAS) COREN & CONE	Admin. Svcs. / Finance	\$14,850 annually and rate schedule for contingencies	\$74,250	\$72,489	5/23/2017	5/23/2022	
ECONOMIC DEVELOPMENT SERVICES	HDL (HINDERLITER, DELLAMAS) COREN & CONE	Admin. Svcs. / Finance	Performance-based: \$20,000, plus 15% share of any new sales tax generated	Performance-based: \$20,000, plus 15% share of any new sales tax generated	\$20,000	5/2/2017	5/2/2020	
MARIJUANA DISPENSARY AUDIT SERVICES	HDL (HINDERLITER, DELLAMAS) COREN & CONE	Admin. Svcs. / Finance	Not to exceed \$30,000 for the entire 2-yr term	\$30,000	\$20,000	10/26/2016	6/30/2018	
AUDIT SERVICES	THE PUN GROUP	Admin. Svcs. / Finance	TO 06/30/17: \$68,440 FY 17-18: \$69,809 FY 18-19: \$71,204 FY 19-20: \$72,628	\$282,081	\$265,581	4/18/2017	6/30/2020	1st Amendment 04/18/17 not to exceed \$282,081 for FY 17-18 to FY 19-20; Original contract commenced 06/19/14
DHS HEALTH & WELLNESS FOUNDATION- FINANCIAL STATEMENTS AND STATE AND FEDERAL TAX RETURNS FOR FY ENDING JUNE 30, 2017	THE PUN GROUP	Admin. Svcs. / Finance	\$10,200	\$10,200	\$0	2/7/2017	10/31/2017	
OVERSIGHT BOARD LEGAL COUNSEL	DEVANEY PATE MORRIS AND CAMERON LLP	Admin. Svcs. / Finance	\$15,000	\$30,000	\$23,408	6/1/2017	6/30/2019	Original Contract: 04/01/16 - 06/30/17 not to exceed \$30,000; 1st Amendment 06/01/17 - 06/30/19 not to exceed \$30,000
CONSULTING SVCS FINANCE	URBAN FUTURES	Admin. Svcs. / Finance	\$126,393	04/01/16 - 06/30/17: \$126,393	\$122,017	4/1/2016	6/30/2017	Original Contract 07/01/13 at \$30,000; 1st Amendment 04/01/16 - 06/30/17 not to exceed \$126,393; 2nd Amendment to Contract forthcoming
SUCCESSOR AGENCY	URBAN FUTURES	Admin. Svcs. / Finance	Not to exceed \$239,900 from 09/19/17 - 09/30/19	\$239,900	\$18,411	9/19/2017	9/30/2019	5th Amendment 09/19/17 - 09/30/19 at \$239,900
ADMIN SERVICES	ALBERT A. WEBB & ASSOCIATES	Admin Svcs. / Finance	Fixed Fee Schedule \$93,166.66 then, fee schedule for any additional services	Rate Schedule	Rate Schedule	2/7/2017	6/30/2018	
DHS HEALTH & WELLNESS FOUNDATION- NEW MARKETS TAX CREDIT PROGRAM	NOVOGRADAC & COMPANY LLP	Admin. Svcs. / Finance	Not to exceed \$10,000 for the entire 2-yr term	\$10,000	\$8,872	7/1/2016	7/30/2018	
BALLOT MEASURES	THE LEW EDWARDS GROUP	Admin. Svcs. / Finance	\$149,600	\$149,600	\$27,622	2/21/2017	6/30/2018	
DEBRIS ABATEMENT PROGRAM	DESERT VALLEY DISPOSAL (DVD)	City Manager	(\$13,891 p/mo) 07/01/17 - 06/30/18: \$170,025.89 (\$14,168.82 p/mo)	\$225,590	\$128,353	3/1/2017	6/30/2018	
GENERAL LEGAL SERVICES	QUINTANILLA & ASSOCIATES	City Manager	\$25,000 plus Rate Schedule	\$300,000	NA	5/30/2016	Month to Month	At-Will basis; \$25,000 for first 200 hours (See Contract for litigation services and rates exceeding 200 hours per month)
COUNCIL VIDEO, PD CABLE SHOW	AWESOME DUDE VIDEO	City Manager / City Council	NA	NA	NA	10/1/2012	Month to Month	
TEMP SERVICES PLANNING SUPPORT SVCS/ADMIN	DESERT PERSONNEL / ATWORK PERSONNEL SERVICES	City Manager / Human Resources	Rate Schedule	Rate Schedule	NA	10/18/2016	6/30/2019	
TEMP SERVICES PLANNING SUPPORT SVCS/ADMIN	ROBERT HALF INTERNATIONAL, INC.	City Manager / Human Resources	Rate Schedule	Rate Schedule	NA	10/18/2016	6/30/2019	
LEGAL SERVICE	LIEBERT CASSIDY	City Manager / Human Resources	Rate Schedule	Rate Schedule	Rate Schedule	2/4/2014	Month to Month	
IT INFRASTRUCTURE UPGRADE	SHI INTERNATIONAL CORPORATION	City Manager / Information Technology	Not to exceed \$229,265	\$229,265	\$229,265	9/29/2017	9/29/2020	
SOFTWARE MAINTENANCE	NEW WORLD SYSTEMS	City Manager / Information Technology	1/1/15- 12/31/15: \$34,380 1/1/16- 12/31/16: \$35,412 1/1/17- 12/31/17 \$36,828 1/1/18- 12/31/18 \$38,670 1/1/19- 12/31/19 \$40,603	\$185,893	\$150,481	1/1/2015	12/31/2019	
PLAN CHECK SERVICES	CA CODE CHECK	Community Development / Building and Safety	NA	Month to Month	NA	2/19/2013	6/30/2015	RFP posted on 05/25/16 with deadline of 07/26/16
PLANNER SERVICES	CRAIG A. EWING	Community Development / Planning	\$29,000	Month to Month	NA	3/13/2017	Month to Month	
ENGINEERING SERVICES	HILL INTERNATIONAL	Community Development / Engineering	Not to exceed \$365,000 for the entire 2-yr term	\$710,000	\$472,370	2/7/2017	6/30/2018	Originally commenced 11/17/15
PROJECT MANAGEMENT & DESIGN SERVICES FOR NEW CITY HALL	HILL INTERNATIONAL	Community Development / Engineering	Not to exceed \$330,000 for the entire 2-yr term	\$330,000	\$209,223	2/7/2017	6/30/2018	
FURBEE AQUATIC POOL MAINTENANCE	1 STOP POOL PROS	Community Development / Public Works	\$377,823	\$377,823	\$277,832	7/1/2016	6/30/2017	2nd Amendment: 07/01/2016 - 06/30/2017; RFP Req
SR CENTER MANAGEMENT	MIZELL SENIOR CENTER	Community Development / Public Works	\$125,000	\$375,000	\$303,029	2/18/2017	2/18/2020	includes option for extension up to an additional two (2) one-year terms at the discretion of the City
CITY WIDE LMD/DAD MAINTENANCE & REPAIRS	SO CAL LAND MAINTENANCE	Community Development / Public Works	\$233,412	\$700,236	\$427,922	5/3/2016	6/30/2019	
STREET SWEEPING	CANNON PACIFIC SERVICES / PACIFIC SWEEPING	Community Development / Public Works	\$56,394	\$56,394	\$4,599	12/1/2016	6/30/2017	Originally commenced 09/01/2015; 2nd Amendment to Contract forthcoming
TRAFFIC SIGNAL MAINTENANCE	SIEMENS INDUSTRY INC	Community Development / Public Works	\$30,000	\$30,000	\$847	6/30/2016	6/30/2017	Contract extension via Short Form Purchase of Service Contract forthcoming
JANITORIAL SERVICES	MERCHANTS BUILDING MAINTENANCE	Community Development / Public Works	\$77,503	\$155,007	\$98,913	7/5/2016	6/30/2018	
EMPLOYMENT BACKGROUND INVEST.	BRUCE BOWER INVESTIGATION	Police	\$20,000	\$20,000	\$15,229	7/1/2017	6/30/2018	
DISPATCH SERVICES	CITY OF CATHEDRAL CITY	Police	FY 2014-2015: \$529,500 FY 2015-2016: \$1,059,000 FY 2016-2017: \$1,154,310 FY 2017-2018: \$1,224,723 TOTAL 2015-2018: \$3,967,533	\$3,967,533	\$1,224,723	1/1/2015	7/1/2018	
ANIMAL SERVICES	RIVERSIDE CO	Police	\$281,571	\$281,571	\$10,701	7/1/2016	6/30/2017	Renewable automatically in one-year increments through 06/30/21 if mutually agreed upon
GRAFFITI REMOVAL	GRAFFITI PROTECTIVE COATING	Police	\$90,000	\$270,000	\$186,292	7/1/2016	6/30/2019	
EASTERN RIVERSIDE COUNTY INTEROPERABLE COMMUNICATIONS AUTHORITY (ERICA)	CITY OF INDIO	Police	FY 2016-2017: \$341,910.08 FY 2017-2018: \$348,832.48 TOTAL 2015-2018: \$1,032,588.84	\$1,032,589	\$0	7/1/2015	6/30/2018	
FIRE SERVICES	RIVERSIDE CO	Police	FY 2016-2017 \$1,809,428 FY 2017-2018 \$1,938,616 TOTAL 16-18: \$3,748,044	\$3,748,044	\$2,172,372	7/1/2016	6/30/2018	
GENERAL AUTO REPAIRS AND SERVICE / VEHICLE MAINTENANCE	B&M TIRE & AUTOMOTIVE SERVICES	Police	\$30,000 per year FY 2016 through FY 2019 TOTAL: \$150,000	\$150,000	\$128,100	7/1/2016	6/30/2019	
CITRIX ANNUAL SERVICE	FTI	Police / IT	NA	NA	NA	6/1/2007	Month to Month	Per negotiated reduced amount