

REPORT TO THE CITY COUNCIL



DATE: November 21, 2017

TITLE: Award of Professional Services Agreement for the Systematic Safety Analysis Report Project

Prepared by: Daniel Porras, Community Development Director

RECOMMENDATION

Authorize the City Manager to execute the Professional Services Agreement for the Systematic Safety Analysis Report Project with KOA Corporation in the amount not to exceed \$83,920.00; with approval as to form by the City Attorney.

DISCUSSION

On March 24, 2016, the City submitted a grant application for the State-funded Systematic Safety Analysis Report Program (SSARP) to complete a systematic safety analysis of the City's main corridor along Palm Drive between the Interstate 10 and Mission Lakes Boulevard.

The SSARP – Palm Drive Corridor Study will complete a detailed safety analysis of the corridor, while reviewing traffic data, accident data, intersection geometrics, and traffic and bus routes, and prepare recommendations for safety countermeasure improvements to be implemented to improve overall safety for drivers and pedestrians. The study will analyze 7 lineal miles and 34 intersections along Palm Drive between I-10 and Mission Lakes Blvd. The SSARP – Palm Drive Corridor Project Study is estimated to cost \$101,000. The City submitted a grant application to fund 90% of the cost which was equal to \$90,900.00, with a local 10% match of \$10,100.00.

On December 6, 2016, the City received authorization from the State for the requested allocations of funding in the amount of \$90,900.00, with a 10% local match of \$10,100.00.

The City released a Request for Proposals for Engineering Services to complete the SSARP – Palm Drive Corridor Study, and received four (4) proposals from the consultant firms listed below.

Staff completed independent evaluations for each proposal and ranked each firm based on the following criteria, the bid proposals were not reviewed:

- 1) Understanding of Overall Project
- 2) Experience with Safety Analysis Report
- 3) Experience with Collision Diagrams
- 4) Staff Qualifications
- 5) Familiarity with State and Federal Procedures
- 6) Familiarity with Desert Hot Springs/Coachella Valley Needs
- 7) Demonstrated Technical Ability

The result of the rankings was as follows:

Consultant	Evaluator 1	Evaluator 2	Average Total	Rank
KOA Corporation	85	86	86	1 st
Chen Ryan	83	83	83	2 nd
Evan Brooks Associates	48	89	69	3 rd
KTUA	62	57	60	4 th

After staff completed the qualification evaluations, the bid proposal for each consultant were opened and reviewed and the results were as follows.

Consultant	Total Cost
<i>Engineers Estimate</i>	<i>\$101,000</i>
KOA Corporation	\$83,920
Chen Ryan	\$69,865
Evan Brooks Associates	\$63,755
KTUA	\$73,580

Based on the qualification evaluations and bid proposals, staff found KOA Corporation to be the most qualified consultant with a proposal and total cost which resulted below the Engineers Estimate, and the total available funds for this project, for an overall cost savings.

Staff recommends that the City Council authorize the City Manager to execute the Professional Services Agreement for the Systematic Safety Analysis Report Project with KOA Corporation in the amount not to exceed \$83,920.00

FISCAL IMPACT

Contract amount is not to exceed \$83,920.00, the State-funded Systematic Safety Analysis Report Program Grant will fund 90% of the cost for an amount not to exceed \$90,900.

EXHIBIT(S)

- 1) Professional Services Agreement with KOA Scope of Work / Bid Proposal
- 2) Bid Summary