



# City of Desert Hot Springs

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## COMMUNITY AND CULTURAL AFFAIRS COMMISSION DONATION/SPONSORSHIP SUBMITTAL

This form must be submitted with an Agenda Submittal Form for a donation.

**The item will not be placed on the agenda without the proper documentation.**

Please fill out the section that pertains to your submission and provide supporting materials.

Donation/Sponsorship	
Donation to:	Desert Hot Springs High School, USB
Description:	Taste of Soul Event - 2/23/18 Cultural Awareness - Black History Month
Amount of Donation	\$300
Responsible in Charge:	Pamela Berry
Budget:	See above.

Please attach:

- ☐ Vendor invoice for donation
- ☐ W9

Return the completed form to:

Lynne Paul, Public Works Assistant  
[lpaul@cityofdhs.org](mailto:lpaul@cityofdhs.org)  
760-329-6411 x219

Invoice will be provided should item be approved.