



CITY OF DESERT HOT SPRINGS

REGULAR MEETING OF THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION

DRAFT ACTION MINUTES

**AUGUST 9, 2017
6:00 PM**

**CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California**

CALL TO ORDER

Chair, Pamela Berry, called the regular meeting of the Community and Cultural Affairs Commission to order at 6:00 pm.

ROLL CALL

Present: Commissioners Berry, Eastman, Grant and Sewell.
Not Present: Commissioner Burke.

PLEDGE OF ALLEGIANCE

Commissioner, Breanna Sewell, led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Action: Sewell moved to approve the August 9, 2017 regular meeting agenda, motion seconded by Eastman, motion carried 4/0 by the following vote:

Vote:
Passed AYES: 4 - Berry, Grant, Sewell, Eastman
 NOES: 0 - (None)
 ABSENT: 1 - Burke

MINUTES

Action: Sewell moved to approve the July 12, 2017 regular meeting minutes, as submitted, motion seconded by Eastman, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Berry, Grant, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 1 - Burke

PUBLIC COMMENTS

Jeff Horton addressed the Commission requesting that Commissioner Breanna Sewell be the liaison for the City's Veterans Day and Memorial Day events. Mr. Horton and the VFW would like to work in conjunction with the city.

DISCUSSION ITEMS AND STATUS REPORTS:

1. Community and Cultural Affairs Commission Budget

Community Development Director, Daniel Porras PE

Recommendation: Receive and File

Community Development Director, Daniel Porras, presented the report on the June CCAC budget and responded to questions.

Jeff Horton offered to work with Lily's of Palm Springs to donate, at no cost, a 5 gallon bucket of flowers for the next two quarters. He will also see if they are willing to extend that donation to the next 2 quarters.

2. SoundXperience

Chair, Pamela Berry and Vice Chair, Requita Grant

Recommendation: Approve sponsorship of \$800 for the September/October concert.

Chair Pamela Berry and Vice Chair Grant provided a report on the SoundXperience concert series and responded to questions.

Action: Grant moved to approve sponsoring a September/October SoundXperience concert for \$800, motion seconded by Eastman, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Berry, Grant, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 1 - Burke

3. Mayor's Healthy City Initiative Partnership

Chair, Pamela Berry

Recommendation: Discuss the advantages to partner with the Mayor's Healthy City Initiative. Approve placing this item on the September's CCAC agenda.

Vice Chair Grant asked to have this item tabled.

Action: Berry moved to table this agenda item, motion seconded by Grant, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Berry, Grant, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 1 - Burke

4. AMP Grant Proposal, Levitt Foundation

Chair, Pamela Berry and Vice Chair Requita Grant

Recommendation: Approve that Staff Follow-Up with Submission of Grant

Community Development Director, Daniel Porras, explained the grant application process. He advised that he would take this grant to the City's Grant Writing Team for research and determine if it would be feasible to submit an application; and bring the findings back to the Commission.

Action: Sewell moved to approve that Vice Chair Grant, Commissioner Sewell and city staff participate in the August 23rd, grant webinar and that city staff research the parameters and submittal requirements, motion seconded by Grant, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Berry, Grant, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 1 - Burke

5. Classical Concert Series

Chair, Pamela Berry

Recommendation: Approve up to \$2,000 to continue sponsorship of the Danny Holt Classical Concert Series

Chair, Pamela Berry presented the report and responded to questions

Michael Picardi and Brown Miller addressed the Commission suggesting that sponsorship should be approved and that the concert series be renamed to Desert Hot Springs Classical Concert Series.

Action: Grant moved to approve up to \$2,500 to continue sponsorship of the Desert Hot Springs Classical Concert Series, motion seconded by Eastman, motion carried 3/0 by the following vote:

Vote: AYES: 3 - Berry, Grant, Eastman
Passed NOES: 0 - (None)
ABSENT: 1 - Burke

6. Cultural Awareness in Education

Chair, Pamela Berry

Recommendation: Approve a donation up to \$300 to the Desert Hot Springs High School, USB National Hispanic Heritage Month to be used for events planned.

Chair, Pamela Berry presented the report and responded to questions

Action: Grant moved to approve a donation of up to \$300 to the Desert Hot Springs High School, USB National Hispanic Heritage Month, to be used for events planned, motion seconded by Sewell, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Berry, Grant, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 1 - Burke

7. Art and Community Calendar

Chair, Pamela Berry

Recommendation: Approve creating a master Art and Community Calendar.

Chair, Pamela Berry, presented the report and responded to questions.

Michael Picardi addressed the Commission explaining that a community calendar is currently maintained (DHS Daily) and that he didn't see the need for CCAC to do this as well.

Action: Sewell moved to table this agenda item, motion seconded by Eastman, motion carried 3/1 by the following vote:

Vote: AYES: 3 - Berry, Sewell, Eastman
Passed NOES: 1 - Grant
ABSENT: 1 - Burke

8. Carl May Art Exchange

Vice Chair, Requita Grant

Recommendation: Approve the quarterly rotation of juried art to the Carl May Community Center.

Vice Chair Grant presented a report and responded to questions.

Action: Grant moved to continue this agenda item to the next regular meeting of the Community and Cultural Affairs Commission, motion seconded by Eastman, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Berry, Grant, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 1 - Burke

9. Commissioner Appointments as Liaisons to Special Event Sub-Committees

Chair, Pamela Berry

Recommendation: Appoint Liaisons to special event Sub-Committees.

Chair, Pamela Berry, presented her appointments to Special Events Sub-Committees:

- Veterans Day 2018 - Commissioner Breanna Sewell and Commissioner Barbara Eastman,
- Martin Luther King's Peace and Unity Walk 2018 - Commissioner Requita Grant,
- Memorial Day 2018 - Commissioner Breanna Sewell and Commissioner Michael Burke,
- Monarch Festival 2018 - Chair Pamela Berry and Vice Chair Requita Grant

Action: Grant moved to approve appointments to the listed Special Event Sub-Committees, motion seconded by Berry, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Berry, Grant, Sewell, Eastman
Passed NOES: 0 - (None)
ABSENT: 1 - Burke

10. Art Inventory

Community Development Director, Daniel Porras PE

Recommendation: Update.

Commissioner Breanna Sewell presented a map for Commissioners to choose the zone that they would be using to log the city's art inventory

11. Sub-Committee Reports - Finance, Public Arts, Parks and Recreation/Sand to Snow, Yard Beautification

Sub-Committee Chairs

Recommendation: Update

Sub-Committee Chairs presented their reports.

CHAIR AND COMMISSIONER REPORTS

Commissioners provided their reports.

COMMUNITY DEVELOPMENT DIRECTOR REPORT

Community Development Director, Daniel Porras, presented the report and responded to questions.

ADJOURN REGULAR MEETING

The meeting was adjourned at 8:14 pm.