

## REPORT TO THE CITY COUNCIL

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**DATE:** February 21, 2017

**TITLE:** Contracts Management Report as of February 21, 2017

**Prepared by:** Glenn White, Management Analyst

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### **RECOMMENDATION**

**Receive and file.**

### **DISCUSSION**

The City has significantly downsized its workforce over the past several years. The use of contract services has become essential to the City's operations. Of the FY 2016-2017 General Fund adopted operating budget of \$15.06 Million, \$5.75 Million, or 38%, is comprised of contract services. To facilitate management of the City's contracts, a Contracts Management Report (Exhibit 1) has been developed and is submitted to the City Council for informational purposes. This report is comprised of operational contracts over \$5,000.00 in support of daily City operations. This report assists staff in proactively administering contracts.

### **FISCAL IMPACT**

None.

### **EXHIBIT**

1) Contracts Management Report as of February 21, 2017