

NOTICE OF UNSCHEDULED VACANCY

COMMUNITY AND CULTURAL AFFAIRS COMMISSION (“CCAC”)

Pursuant to [Section 2.24.030](#) of the City of Desert Hot Springs Municipal Code (“DHSMC”), notice is hereby given that one (1) vacancy exists on the [Community and Cultural Affairs Commission](#) (“CCAC”).

ABOUT THE CCAC:

Pursuant to DHSMC [Chapter 2.44](#), the CCAC shall consist of five (5) members each appointed by one (1) member City Council, and ratified by a majority vote of the City Council. Members are appointed for two-year terms (current term expires January 2018).

Position	Incumbent	Appointed On	Term Expires	Appointed By
Chair	Pamela Berry	January 19, 2016	January 2018	Russell Betts
Vice-Chair	Requita Grant	January 19, 2016	January 2018	Joe McKee
Commissioner	Larry Buchanan	January 19, 2016	January 2018	Yvonne Parks
Commissioner	Michael Burke	January 19, 2016	January 2018	Anayeli Zavala
Commissioner	VACANT	January 19, 2016	January 2018	Scott Matas

Meetings:

Regularly scheduled meetings of the CCAC are held on the 2nd Wednesday of each month at 6:00 p.m. at the Carl May Center/Council Chamber, located at 11-711 West Drive in Desert Hot Springs.

Purpose:

The CCAC functions in an advisory role to the City Council to:

- Recommend a planned approach for the delivery of leisure, recreational and community services, especially for the youth and seniors of the community;
- Recommend and implement programs and activities as approved by Council which foster mutual understanding and respect among the City’s racial, religious, ethnic and nationality groups;
- Assess the public art needs of the City and make recommendations on the development, maintenance, and preservation of public art; and
- Analyze community programs’ effectiveness and needs.

Requirements:

Requirements for serving on the Commission consist of being a resident and registered voter of the City of Desert Hot Springs ([DHSMC 2.24.040](#)).

APPOINTMENT PROCEDURE:

Complete and submit an [Application](#), which is available on the City’s website at www.cityofdhs.org/city_clerk or at City Hall. Completed Applications may be mailed or delivered to:

City of Desert Hot Springs
Office of the City Clerk
65950 Pierson Boulevard
Desert Hot Springs, CA 92240

Contact Information:
Jerryl Soriano, CMC, City Clerk
jsoriano@cityofdhs.org
(760) 329-6411, Ext. 107

Application Deadline:

The deadline to submit completed application is **6:00 P.M., Monday, February 13, 2017.**

/s/ Jerryl Soriano, CMC
City Clerk

Posted: January 19, 2017

This notice was duly posted as required by law. Final appointment will not be made by the City Council for at least ten working days after the posting of this notice at the City Hall Public Notices Board, the City Clerk’s Office, the Council Chamber/Carl May Community Center, and the City’s Website.