



## **CITY OF DESERT HOT SPRINGS**

### **REGULAR MEETING OF THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION**

#### **DRAFT ACTION MINUTES**

**JULY 12, 2017  
6:00 PM**

**CITY COUNCIL CHAMBERS  
CARL MAY COMMUNITY CENTER  
11711 West Drive, Desert Hot Springs, California**

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#### **CALL TO ORDER**

Chair, Pamela Berry, called the regular meeting of the Community and Cultural Affairs Commission to order at 6:04 pm.

#### **ROLL CALL**

Present: Commissioners Berry, Burke, Eastman, Grant and Sewell.

#### **PLEDGE OF ALLEGIANCE**

Commissioner, Barbara Eastman, led the Pledge of Allegiance.

#### **APPROVAL OF THE AGENDA**

Action: Berry moved to approve the July 12, 2017 regular meeting agenda adding emergency agenda item #6 regarding the Sound Xperience and moving the Sub-Committee reports to item #7, motion seconded by Grant, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Grant, Sewell, Eastman  
Passed NOES: 0 - (None)

## **MINUTES**

Action: Berry moved to approve the June 14, 2017 regular meeting minutes, as submitted, motion seconded by Grant, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Grant, Sewell, Eastman  
Passed NOES: 0 - (None)

## **PUBLIC COMMENTS**

Michael Picardi addressed the Commission regarding the Friends of the Library and the purpose of submitting an invoice for the donation that CCAC approved at the June meeting.

Sue Giron requested that a Commissioner be assigned as event coordinator for 2018 Martin Luther King's Birthday Celebration.

## **DISCUSSION ITEMS AND STATUS REPORTS:**

### **1. CCAC Budget**

*Community Development Director, Daniel Porras PE*

**Recommendation:** Receive and file.

Community Development Director, Daniel Porras, presented the May CCAC budget and responded to questions.

### **2. Event Dates for 2017-2018 Fiscal Year**

*Chair, Pamela Berry*

**Recommendation:** Approve CCAC event dates for the 2017-2018 Fiscal Year.

Chair, Pamela Berry, presented the report and responded to questions.

Action: Burke moved to approve 2017-2018 event dates as recommended and naming the events to an Arts Master Calendar, motion seconded by Grant, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Grant, Sewell, Eastman  
Passed NOES: 0 - (None)

### 3. Invoicing for Events

*Chair, Pamela Berry*

**Recommendation:** Approve establishing a time limit for submission of invoices by event coordinators.

Chair, Pamela Berry, presented this report and responded to questions.

Action: Berry moved to approve that event coordinators submit invoices and expenses to be paid no later than 45 days after an event and that staff pay invoices and expenses within 30 days of submission, motion seconded by Eastman, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Grant, Sewell, Eastman  
Passed NOES: 0 - (None)

### 4. Discussion Regarding Preservation of Metal Sculptures

*Community Development Director, Daniel Porras PE*

**Recommendation:** Update and discussion.

A discussion ensued regarding the preservation of the Simi Dabah sculptures.

### 5. Art Inventory

*Community Development Director, Daniel Porras PE*

**Recommendation:** Review the spreadsheet and photos to continue discussions of the art inventory plan.

Community Development Director, Daniel Porras, presented the report and responded to questions.

### 6. Sound Xperience (Urgency Item)

*Vice Chair, Requita Grant*

**Recommendation:** Approve increasing the current budget for this event by \$150.

Vice Chair, Requita Grant, presented this report and responded to questions.

Action: Sewell moved to approve that the event continue at \$800 and that food will not be provided, motion seconded by Burke, motion carried 4/1 by the following vote:

Vote: AYES: 4 - Berry, Burke, Sewell, Eastman  
Passed ABSTAIN: 1 - Grant

**7. CCAC Sub-Committee Reports: Finance, Public Arts, Parks and Recreation/Sand to Snow, Yard Beautification, and Special Events (Vietnam Memorial Moving Wall)**

*Sub-Committee Chairs*

**Recommendation:** Receive updates from CCAC Sub-Committee Chairs.

Sub-Committee Chairs presented their reports

**CHAIR AND COMMISSIONER REPORTS**

Commissioners provided reports.

**COMMUNITY DEVELOPMENT DIRECTOR REPORT**

None

**ADJOURN REGULAR MEETING**

The meeting was adjourned at 7:37 pm