



CITY OF DESERT HOT SPRINGS

**REGULAR MEETING OF THE
COMMUNITY AND CULTURAL AFFAIRS COMMISSION**

DRAFT ACTION MINUTES

**APRIL 12, 2017
6:00 PM**

**MISSION SPRINGS WATER DISTRICT
BOARD ROOM
66575 Second Street, Desert Hot Springs, California**

CALL TO ORDER

Chairman Berry called the meeting to order at 6:10 p.m.

ROLL CALL

Present: Berry, Burke, Eastman, Grant, Sewell

PLEDGE OF ALLEGIANCE

Commissioner Burke led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Action: Burke moved to approve the April 12, 2017 Community and Cultural Affairs Commission regular meeting agenda., motion seconded by Sewell, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
Passed NOES: 0 - (None)

MINUTES

CCAC Regular Meeting Minutes: March 8, 2017

Public Works Assistant, Lynne Paul

Recommendation: Approve Minutes as submitted; or as corrected.

Action: Sewell moved to approve the Minutes, as corrected, motion seconded by Burke, motion carried 5/0 by the following vote:

Vote:
Passed

AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
NOES: 0 - (None)

PUBLIC COMMENTS

Jeff Horton resigned from all events with the City of Desert Hot Springs. He has a new position as Post Commander for the Veterans of Foreign Wars. Mr. Horton donated a banner that can be used for all future Memorial Day Events.

DISCUSSION ITEMS AND STATUS REPORTS:

1. Commission's Role and Purview

City Attorney, Jennifer Mizrahi

Recommendation: Discussion

Jennifer Mizrahi, the City Attorney, presented information on the Commission's Role and Purview.

2. Budget

Acting Community Development Director, Daniel Porras PE

Recommendation: Receive and File

Daniel Porras, Acting Community Development Director, presented the staff report; and responded to questions.

3. Medmen, Request for Public Art-Red Origami Penguins

Acting Community Development Director, Daniel Porras PE

Recommendation: For the Community and Cultural Affairs Commission to make a favorable recommendation to the City Council for approval of the two proposed public art pieces (red origami penguins) on the Medmen Cultivation Project site located at the southeast corner of Little Morongo Road and Hacienda Avenue, in the Light Industrial (I-L) zone. (APN 663-270-001)

Daniel Porras, Acting Community Development Director, presented the staff report; and responded to questions.

Action: Grant moved to continue the discussion to the May 10, 2017 meeting of the Community and Cultural Affairs Commission, motion seconded by Berry, motion carried 5/0 by the following vote:

Vote:
Passed

AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
NOES: 0 - (None)

4. Art in Public Places

Acting Community Development Director, Daniel Porras PE

Recommendation: Discussion, Review and Action

Daniel Porras, Acting Community Development Director, presented the staff report; and responded to questions.

Staff could draft a letter from the Community and Cultural Affairs Commission to the City Council requesting that the City Council take actions or changing the ordinance.

Action: Grant moved to continue this discussion to the June 14, 2017 meeting of the Community and Cultural Affairs Commission, motion seconded by Berry, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
Passed NOES: 0 - (None)

5. Desert Hot Springs Earth Day

Vice Chairman, Requita Grant and Chairman, Pamela Berry

Recommendation: That the Community and Cultural Affairs Commission create and appoint an Earth Day Sub-Committee to plan annual events.

Requita Grant, Vice Chairman, presented the report; and responded to questions.

Action: Berry moved to approve placing this event under the Special Events Committee and starting future events in 2018, motion seconded by Burke, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
Passed NOES: 0 - (None)

6. Yard Beautification Program

Vice Chairman, Requita Grant and Chairman, Pamela Berry

Recommendation: That the Community and Cultural Affairs Commission revise the program with new categories, if necessary, and forward these categories to the City Council.

Requita Grant, Vice Chairman, presented the report; and responded to questions.

Action: Sewell moved to approve the Yard Beautification Program with an updated program, categories and application finalized at the next meeting of the Community and Cultural Affairs Commission, with the updated questions of concern that were given during the discussion, motion seconded by Burke, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
Passed NOES: 0 - (None)

7. Mayor's Monarch Pledge

Vice Chairman, Requita Grant and Chairman, Pamela Berry

Recommendation: 1) Approve that the Commission assist with oversight and administration of the Mayor's Monarch Pledge.
2) Approve the press release for the Mayor's Monarch Pledge with chosen action items.
3) Approve Vice Chairman Requita Grant as the liaison for the city.

Requita Grant, Vice Chairman, presented the report; and responded to questions.

Action: Berry moved to approve the Mayor's Monarch Pledge and that the Community and Cultural Affairs Commission be responsible for administering the program with Requita Grant, Vice Chairman, as the staff liaison.

Breanna Sewell, Commissioner, proposed a friendly amendment to the motion to edit the press release and have the Mayor review and approve it, motion seconded by Sewell, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
Passed NOES: 0 - (None)

8. SoundXperience Summer Sessions

Vice Chairman, Requita Grant and Chairman, Pamela Berry

Recommendation: That the Community and Cultural Affairs Commission develop a SoundXperience Summer Session Program with the first session taking place before student graduations begin. Additional sessions will be developed throughout the summer.

Requita Grant, Vice Chairman, presented the report; and responded to questions.

Action: Grant moved to approve the dates of June 16, 2017 and July 22, 2017 for the SoundXperience Summer Sessions with the events taking place from 5:30 to 9:00 p.m. at Tedesco Park. The budget would not exceed \$800 per event, motion seconded by Berry, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
Passed NOES: 0 - (None)

9. Art Inventory

Vice Chairman, Requita Grant and Chairman, Pamela Berry

Recommendation: That the Community and Cultural Affairs Commission divide into groups to complete an inventory list of all city-wide art by June 30, 2017.

Requita Grant, Vice Chairman, presented the staff report; and responded to questions.

Action: Grant moved to approve the Community and Cultural Affairs Commission move forward with the city art inventory to be completed no later than September 30, 2017, motion seconded by Burke, motion carried 5/0 by the following vote:

Vote:
Passed

AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
NOES: 0 - (None)

10. Desert Hot Springs Garden Club

Vice Chairman, Requita Grant and Chairman, Pamela Berry

Recommendation: 1) Approve that the Community and Cultural Affairs Commission sponsor a Speaker Series for the UCR Master Gardeners with the series taking place on the last Thursday of the month and approving the time slots of 12:00 to 1:00 p.m. or 1:00 to 2:00 p.m.
2) Approve the city granting access to the Henry Lozano Community Center at no charge for these events.
3) Approve allocating a monthly stipend for refreshments and speakers fees: \$150 for Fiscal Year 2016-2017 and \$750 for Fiscal Year 2017-2018.

Requita Grant, Vice Chairman, presented the report; and responded to questions.

Action: Sewell moved to approve the Desert Hot Springs Garden Club at the time appropriate for the Master Gardeners at the location of Tedesco Park for the month of May and June with a re-visit at the June meeting so we can discuss the success and location for the September through May speaker series with a stipend of \$50 per event, motion seconded by Grant, motion carried 5/0 by the following vote:

Vote:
Passed

AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
NOES: 0 - (None)

11. Sub-Committee Reports - Public Arts, Parks and Recreation, Sand to Snow and Special Events

Sub-Committee Chairs

Recommendation: Sub-Committee Chairs will provide updates.

Sub-Committee Chairmen provided updates; and responded to questions.

12. Sub-Committee Appointments

Chairman, Pamela Berry

Recommendation: Discussion and Action

Action: Berry moved to approve the following Sub-Committees through December 31, 2017: Finance-Berry/Eastman, Public Arts-Grant/Sewell, Parks and Recreation and Sand to Snow-Berry/Burke, Yard Beautification-Burke/Grant and Special Events (Memorial Day/Vietnam Wall)-Berry/Grant. Future specials events will be on an individual basis as to who wants to be involved with a three (3) month advance notice, motion seconded by Eastman, motion carried 5/0 by the following vote:

Vote:
Passed

AYES: 5 - Berry, Burke, Eastman, Grant, Sewell
NOES: 0 - (None)

CHAIR AND COMMISSIONER REPORTS

COMMUNITY DEVELOPMENT DIRECTOR REPORT

ADJOURN REGULAR MEETING

Chairman Berry adjourned the meeting at 9:22 p.m.

DRAFT