



# Corporate Card Statement of Account

**Sign-up For Online  
Statements**

[www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill)

Prepared For

Account Number

Closing Date

01/28/17

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CITY DSRT HOT SPRGS

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Please Pay By
6,107.44	4,889.93	110.00	6,107.44	0.00	4,999.93	02/12/17

For important information regarding your account refer to page 2.

**Payment is due in full.** Please pay by 02/12/17 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

## Corporate Card Snapshot

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
		0.00	-6,107.44
		4,734.05	0.00
		183.38	0.00
		27.50	0.00
		27.50	0.00
		27.50	0.00
	Total	4,999.93	-6,107.44

## Activity

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
01/15/17	PAYMENT RECEIVED - THANK YOU	01/15
	00097000000	-6,107.44
Total for	New Charges/Other Debits	0.00
	Payments/Other Credits	-6,107.44

RECEIVED  
FEB 2 2017  
FINANCE DEPT.

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

## Payment Coupon



CITY DSRT HOT SPRGS  
65950 PIERSON BLVD  
DESERT HOT SPRGS CA 92240

Mail Payment to:

AMERICAN EXPRESS  
BOX 0001  
LOS ANGELES CA 90096-8000

Account Number Payable upon receipt in U.S. Dollars.

**Please Pay By 02/12/17** Enter 15 digit account number on all payments.

**Amount Due \$4,999.93** Checks or drafts must be drawn against banks located in the U.S.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.



## CITY DSRT HOT SPRGS

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorizations for Electronic Payments:** By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, in each instance increased by 2.5%. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

## Change of Address

If correct on front  
do not use

Name

Company  
Name

Street Address

City, State

Zip Code

Area Code and  
Home PhoneArea Code and  
Work Phone

Email

**Manage your Card  
account online at:**  
www.americanexpress.com  
/checkyourbill

**For all further inquiries or  
to pay by phone, please  
call the number on the back  
of your Card.**

**If your Card has been lost  
or stolen, please call**  
1-800-528-2122

**International Collect:**  
1-338-393-1111

**Hearing Impaired  
Services:**  
TTY: 1-800-221-9950  
FAX: 1-800-695-9090

**Large Print and Braille  
Statements:**  
1-800-528-2122

**Customer Service**  
P.O. Box 981531  
El Paso, TX  
79998-1531

**Payments**  
BOX 0001  
LOS ANGELES  
CA  
90096-8000

Providing your email  
address to American  
Express will enable you  
to receive special offers,  
suited to your needs.



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## Activity Continued

Card Number	Reference Code	Amount \$
01/02/17 CONFERENCECALLSERVIC LOS ANGELES CA REF# CH_9RIY7HYK 8185531800 01/02/17	2017-079	11.61
01/04/17 PAYPAL *IEASPA 4029357733 CA REF# 47549177 402-935-7733 01/04/17 CHARITY ROC NUMBER 47549177	47549177000 2017-453	25.00
01/04/17 PAYPAL *IEASPA 4029357733 CA REF# 47788403 402-935-7733 01/04/17 CHARITY ROC NUMBER 47788403	47788403000 2017-454	25.00
01/05/17 AMAZON MKTPLACE PMTS AMZN.COM/BILL WA REF# JWIXYPRK2CG BOOK STORES 01/05/17	2017-524	49.98
01/05/17 AMAZON.COM AMZN.COM/BILL WA REF# T6L3ZPY8MPR MERCHANDISE 01/05/17	11	512.88
01/06/17 VZWRLSS MY VZ VB P 800-922-0204 FL B00000000 094207284900001 32746 01/05/17 ROC NUMBER B 00020 TAX \$30.65	11	190.82
01/06/17 VZWRLSS MY VZ VB P 800-922-0204 FL B00000000 094207284900002 32746 01/05/17 ROC NUMBER B 00020 TAX \$86.16	11	2,408.27
01/06/17 CONFERENCECALLSERVIC LOS ANGELES CA REF# CH_9SWFRCONS 8185531800 01/05/17	2017-079	3.05
01/06/17 CareerBuilder 800-861-4182 IL 851808970 100392717905 60601 01/05/17 ROC NUMBER 8518089700698015	65180897008 2017-524	335.20
01/18/17 AMAZON.COM AMZN.COM/BILL WA REF# GIYF81050L9 MERCHANDISE 01/17/17	11	50.63
01/20/17 AT&T*BILL PAYMENT 51 DALLAS TX REF# 45786140 800-999-5445 01/19/17 TELEPHONE SERVICE/E ROC NUMBER 45786140	45786140000 11	10.50
01/20/17 LOGMEININC.COM LOGMEIN.COM MA REF# AX3CF331BF4 SOFTWARE 01/19/17	11	986.50
01/23/17 IN *SECUREPRINT/JAME EL DORADO HILLS CA REF# 023IA0FDSL 8005431444 01/23/17	2017-498	48.00
01/24/17 PAYPAL *JQRECYCLING 4029357733 CA REF# 01548242 402-935-7733 01/24/17 DESKTOPS, LAPTOPS, ROC NUMBER 01548242	01548242000 2017-513	32.99
01/24/17 PAYPAL *DIGITAL CD 4029357733 CA REF# 01312720 402-935-7733 01/24/17 COLLEGES AND UNIVER ROC NUMBER 01312720	01312720000 11	35.00
01/24/17 PAYPAL *BESTINKS 4029357733 CA REF# 01312674 402-935-7733 01/24/17 PERIPHERALS ROC NUMBER 01312674	01312674000 11	5.44
01/26/17 CONFERENCECALLSERVIC LOS ANGELES CA REF# CH_A0JXDS2Q 8185531800 01/26/17	2017-079	3.18
Total for	New Charges/Other Debits Payments/Other Credits	4,734.05 0.00



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## Activity Continued

Card Number		Reference Code	Amount \$
01/10/17	NEW MEMBERSHIP FEE - 06 MONTHS	01/10	27.50
	01/17 PERIOD 01/17 THRU 07/17	00400000117	
		001-41-15-4320	
01/26/17	ADOBE *ACROBAT STD A SAN JOSE	CA	155.88
	REF# BL077242391 800-833-6687	01/26/17	
		2017-00524	
Total for		New Charges/Other Debits	183.38
		Payments/Other Credits	0.00

$$001-41-15-4320 = 110.00$$

$$2017-079 = 17.84 \quad /$$

$$2017-453 = 25.00 \quad /$$

$$2017-454 = 25.00 \quad /$$

$$2017-524 = 4700.66 \quad /$$

$$2017-498 = 48.00 \quad /$$

$$2017-513 = 73.13$$

$$\underline{\hspace{10em}} \\ 4999.93$$

044254 3/6



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Activity Continued

Card Number				Reference Code	Amount \$
01/10/17	NEW MEMBERSHIP FEE - 06 MONTHS	01/10		00400000117	27.50
01/17	PERIOD 01/17 THRU 07/17			001-41-15-4320	
Total for				New Charges/Other Debits	27.50
				Payments/Other Credits	0.00

01-10-2017

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**Activity Continued****Card Number**

Reference Code

Amount \$

01/10/17	NEW MEMBERSHIP FEE - 06 MONTHS	01/10	00400000117	001-41-15-4320	27.50
01/17	PERIOD 01/17 THRU 07/17				

**Total for**

New Charges/Other Debits	27.50
Payments/Other Credits	0.00

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## Activity Continued

## Card Number

Reference Code

Amount \$

01/10/17 NEW MEMBERSHIP FEE - 06 MONTHS 01/10  
01/17 PERIOD 01/17 THRU 07/17

00400000117

001-41-15-9320

27.50

Total for

New Charges/Other Debits  
Payments/Other Credits

27.50

0.00

04/26/16 6/6

1/19/17