



CITY OF DESERT HOT SPRINGS

SPECIAL MEETING OF THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION

DRAFT ACTION MINUTES

**SEPTEMBER 29, 2016
6:00 PM**

**CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California**

CALL TO ORDER

Chairman Buchanan called the meeting to order at 6:02 p.m.

ROLL CALL

Present: Buchanan, Berry, Burke, Grant, Sheppard

PLEDGE OF ALLEGIANCE

Commissioner Sheppard led the pledge of allegiance.

APPROVAL OF THE AGENDA

Action: Berry moved to approve the September 29, 2016 meeting agenda, motion seconded by Burke, motion carried 5/0 by the following vote:

<u>Vote</u> :	AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed	NOES: 0 - (None)

PUBLIC COMMENTS

There were no public comments.

ADMINISTRATIVE CALENDAR

1. Budget

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager, presented the staff report; and responded to questions.

Chairman Buchanan requested that the budget appear on the Community and Cultural Affairs Commission agenda at each meeting.

2. Jeffrey Spakes Butterfly Unveiling

Nathan Bouvet, Community Development Director

Recommendation: Discussion and Possible Action

Daniel Porras, Public Works Manager, presented the staff report; and responded to questions.

Action: Grant moved to continue to the next meeting, motion seconded by Buchanan, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

3. Entry Sign Monument

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager, presented the staff report; and responded to questions.

Commissioner Buchanan requested that staff determine if Pierson Boulevard and Highway 62 is private or county property.

4. Veterans Day Event

Nathan Bouvet Community Development Director

Recommendation: Discussion and Possible Action

Action: Berry moved to approve up to \$1,000 for the Veteran's Day Event in 2016, motion seconded by Burke, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

5. Vietnam Veterans Memorial Wall

Nathan Bouvet, Community Development Director

Recommendation: Discussion and Possible Action

A discussion ensued.

Action: Burke moved to continue to next meeting as a funding item, motion seconded by Grant, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

6. Holiday Parade

Nathan Bouvet, Community Development Director

Recommendation: Discussion and Possible Action

Donna Poyuzina gave an update and responded to questions. A request was made for \$1,000 for remaining expenses for the Holiday Parade event.

Action: Buchanan moved to approve funding donation not-to-exceed \$1,000 to the Al Horton Memorial Foundation (Rotary) for the Holiday Parade; that accounting be tracked and any remaining funds be returned; deadline to submit January 15, 2017, motion seconded by Berry, motion carried 4/0 by the following vote:

Grant withdrew motion to approve funding.

Vote: AYES: 4 - Buchanan, Berry, Grant, Sheppard
Passed NOES: 0 - (None)

ABSTAIN: 1 - Burke

7. Christmas Tree Lighting

Nathan Bouvet, Community Development Director

Recommendation: Discussion and Possible Action

A discussion ensued regarding residents hanging their own ornaments on the tree and liability concerns in the event they are stolen.

Action: Berry moved to approve funding not-to-exceed \$1,000, motion seconded by Burke, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

ADJOURN SPECIAL MEETING

Chairman Buchanan adjourned the meeting at 7:11 p.m.

DRAFT