



CITY OF DESERT HOT SPRINGS

**REGULAR MEETING OF THE
COMMUNITY AND CULTURAL AFFAIRS COMMISSION**

DRAFT ACTION MINUTES

**JANUARY 11, 2017
6:00 PM**

**CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California**

CALL TO ORDER

Chairman called the meeting to order at 6:03 p.m.

ROLL CALL

Present: Buchanan, Berry, Burke, Grant

PLEDGE OF ALLEGIANCE

Commission Burke let the pledge of allegiance.

APPROVAL OF THE AGENDA

Action: Buchanan moved to approve the January 11, 2017 meeting agenda, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)

MINUTES

CCAC Regular Meeting Minutes: June 8, 2016
CCAC Regular Meeting Minutes: July 13, 2016
CCAC Regular Meeting Minutes: September 14, 2016
CCAC Regular Meeting Minutes: December 14, 2016

City Clerk, Jerry Soriano, CMC

Recommendation: Approve Minutes as submitted; or as corrected.

Action: Buchanan moved to approve the minutes as presented, motion seconded by Berry, motion carried 4/0 by the following vote:

Chairman Berry requested more detail in regards to budget items

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)

PUBLIC COMMENTS

There were no public comments.

DISCUSSION ITEMS AND STATUS REPORTS:

- 1. Budget**
Public Works Manager, Daniel Porras P.E.
Recommendation: Review and File

Daniel Porras, Public Works Manager, presented the staff report; and responded to questions.

Action: Buchanan moved to that the remaining funds from the entry sign monument be returned to the CCAC budget, motion seconded by Berry, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)

- 2. MLK Peace and Unity Walk**
Public Works Manager, Daniel Porras P.E.
Recommendation: Discussion and Action

Daniel Porras, Public Works Manager, presented the staff report and updates in regards to the event.

Action: Berry moved to approve donation towards the Martin Luther King Peace and Unity Walk of \$615 distributed as follows: \$200 to Desert Hot Springs High School Basketball Team for event setup; \$100 to Desert Hot Springs High School Security Officer; \$100 refreshments; \$50 for solo singer; \$100 entertainment and \$65 for coffee, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)

3. Vietnam Veterans Memorial Wall

Public Works Manager, Daniel Porras P.E.

Recommendation: Update and Discussion

Vice-Chair Grant provided updates.

Commissioner Buchanan requested that he be replaced on the Vietnam Veterans Memorial Wall Sub-Committee.

Action: Buchanan moved to approve donation of \$1,200 towards the Vietnam Veterans Wall Memorial, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)

4. Jeffrey Spakes Butterflies Art Installation

Public Works Manager, Daniel Porras P.E.

Recommendation: Discussion and Action

Daniel Porras, Public Works Manager, provided updates; and responded to questions.

Commissioner Grant requested that the location for the Jeffrey Spakes Butterflies Art Installation event be moved to Tedesco Park.

A discussion ensued.

Action: Buchanan moved to approve up to \$1,000 towards the Jeffrey Spakes Butterflies Art Installation event, motion seconded by Berry, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)

A discussion ensued.

5. Yard Beautification

Public Works Manager, Daniel Porras P.E.

Recommendation: Update and Discussion

Action: Grant moved to continue to the next meeting, motion seconded by Buchanan, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)

6. Entry Monument Sign

Public Works Manager, Daniel Porras P.E.

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager, gave updates and responded to questions.

A discussion ensued.

7. Tree Lighting Event Budget Follow-Up

Public Works Manager, Daniel Porras P.E.

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager, presented the staff report.

8. Sub-Committee Reports

Public Works Manager, Daniel Porras P.E.

Recommendation: Receive updates from:

- 1) Public Arts Sub-Committee;
- 2) Parks and Recreation Sub-Committee;
- 3) Sand to Snow Sub-Committee; and
- 4) Special Events Sub-Committee.

- 1) Vice Chairman Grant advised that there were no updates;
- 2) Commissioner Buchanan and Chairman Berry advised that there were no updates.
Danny Porras, Public Works Manager, reported on park repairs and improvements;
- 3) Commissioner Burke advised that there were no updates;
- 4) Chairman Berry gave updates.5) Vice Chairman Grant gave updates.

9. Sub-Committee Reappointments

Public Works Manager, Daniel Porras P.E.

Recommendation: Approve reappointments of sub-committee members.

No changes were made.

CHAIR AND COMMISSIONER REPORTS

Commissioner Burke provided updates. Commissioner Buchanan provided updates and advised that this would be his last meeting.

Chairman Berry provided updates.

Vice Chairman Grant provided updates.

COMMUNITY DEVELOPMENT DIRECTOR REPORT

None.

ADJOURN REGULAR MEETING

Chairman Berry adjourned the meeting at 7:43 P.M.

Lynne A. Paul, Public Works Assistant

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