



CITY OF DESERT HOT SPRINGS
REGULAR MEETING OF THE
COMMUNITY AND CULTURAL AFFAIRS COMMISSION

ACTION MINUTES
SEPTEMBER 14, 2016
6:00 PM
CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California

CALL TO ORDER

Chairman Buchanan called the meeting to order at 6:04 PM.

ROLL CALL

	<u>Present:</u>
Commissioners:	Michael Burke, Pamela Berry, Kephyan Sheppard
Vice-Chairman:	Requita Grant
Chairman:	Larry Buchanan

PLEDGE OF ALLEGIANCE

Commissioner Burke led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Commissioner Berry expressed concerns about budget.

A discussion ensued.

Action: Buchanan moved to approve continuing certain items, motion seconded by Grant, motion carried 3/2 by the following vote:

<u>Vote:</u>	AYES: 3 - Buchanan, Grant, Sheppard
Passed	NOES: 2 - Berry, Burke

PUBLIC COMMENTS

Dot Reed spoke regarding the Soroptimist House of Hope - Open House event.

Jeff Horton spoke regarding veterans affairs and programs.

Mike Picardi spoke regarding the website "DHSDaily.com."

Salle Kirby announced APAC Advisory Council meetings and various events.

DISCUSSION ITEMS AND STATUS REPORTS:

1. Entry Sign Monuments

Nathan Bouvet, Community Development Director

Recommendation: Discussion and Update

Nathan Bouvet, Community Development Director, provided updates.

Commissioner Berry questioned the size/location of the rock.

A discussion ensued.

2. Dog Park Update

Nathan Bouvet, Community Development Director

Recommendation: Update

Nathan Bouvet, Community Development Director, provided an update and responded to questions.

3. Jeffery Spakes Butterfly Unveiling

Nathan Bouvet, Community Development Director

Recommendation: Discussion and Possible Action

Mike Picardi spoke regarding the item.

Salle Kirby inquired when butterflies would be installed.

Action: Buchanan moved to postpone the Spakes dedication to 10:00 AM on Oct 22, 2016 to coincide with Vortex event, motion seconded by Burke, motion carried 2/3 by the following vote:

Vote:

AYES: 2 - Buchanan, Burke

Failed

NOES: 3 - Berry, Grant, Sheppard

Vice Chair Grant and Commissioner Berry expressed that the artist was not available on October 22, 2016; and requested to move to next meeting Agenda.

Commissioner Burke suggested events to unveil art.

4. Sub-Committee Reassignment

Nathan Bouvet, Community Development Director

Recommendation: Discussion and Possible Action

Vice Chairman Grant requested to move the item from arts committee to special events committee.

A discussion ensued.

Vice Chairman Grant was reassigned to Special Events Committee, and withdrew her motion.

Commissioner Sheppard exited the meeting at 7:02 PM.

5. Veterans Day Event

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Jeff Horton spoke regarding the item and expressed concerns regarding the CCAC funding.

A discussion ensued and Jeff Horton was assured that there was available funding.

6. Vietnam Veterans Memorial Wall

Nathan Bouvet, Community Development Director

Recommendation: Discussion

Eddie Johnson provided an update.

Action: Burke moved to have Chairman Buchanan and Vice Chairman Grant to represent the Commission , motion seconded by Grant, motion carried 4/0 by the following vote:

<u>Vote:</u>	AYES: 4 - Buchanan, Berry, Burke, Grant
Passed	NOES: 0 - (None)

Chairman Buchanan called for a break at 7:26.

Chairman Buchanan reconvened the meeting at 7:37.

7. Christmas Parade

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Mike Picardi advised there was a request for \$1000 to bring Sara Robles as Grand Marshall.

A discussion ensued.

Chairman Buchanan requested to continue item to a future Special Meeting on December 10, 2016.

8. Christmas Tree Lighting

Nathan Bouvet, Community Development Director

Recommendation: Discussion

Commissioner Berry provided the update and that December 2, 2016 was the chosen date.

A discussion ensued.

Chairman Buchanan requested that the events be referred to as "Holiday" Parade and "Holiday" Tree Lighting.

Eddie Johnson spoke.

Chairman Buchanan suggested to continue this item to December 10, 2016.

9. Art Inventory

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Chairman Buchanan advised this will be put on the December 10, 2016 Agenda.

10. Public Art Sub-Committee

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

There was no update.

Chairman Buchanan requested that Sub Committee items remain on each agenda moving forward.

11. Parks and Recreation Sub-committee

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Chairman Buchanan requested to defer this item to the December 10, 2016 meeting.

12. Sand to Snow Monument Sub-committee

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

There was no update.

13. Special Event Sub-Committee

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Commissioner Berry advised the Commission to start to think about providing funding for seniors and youth programs.

CHAIR AND COMMISSIONER REPORTS

Chairman Buchanan provided a report.

Vice Chairman Grant provided a report.

Commissioner Burke provided a report.

COMMUNITY DEVELOPMENT DIRECTOR REPORT

Nathan Bouvet, Community Development Director, provided an updates and introduced new City Staff.

ADJOURN REGULAR MEETING

Chairman Buchanan adjourned the meeting at 8:16 PM.

Prepared by: Richard Min
Office of the City Clerk

Respectfully submitted,



Jerry Soriano, CMC, City Clerk