



CITY OF DESERT HOT SPRINGS

REGULAR MEETING OF THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION

DRAFT ACTION MINUTES

**MARCH 9, 2016
6:00 PM**

**CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California**

CALL TO ORDER

Chair Buchanan called the meeting to order at 6:04 P.M.

ROLL CALL

Present:

Commissioners: Kephyan Sheppard, Michael Burke, Pamela Berry
Vice-Chairman: Requita Grant
Chairman: Larry Buchanan

PLEDGE OF ALLEGIANCE

Commissioner Berry led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Action: Burke moved to approve the March 9, 2016 Regular Meeting agenda, motion seconded by Grant, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

MINUTES

January 13, 2016

Action: Buchanan moved to approve the January 13, 2016 Regular Meeting Minutes, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Sheppard
Passed NOES: 0 - (None)
 ABSTAIN: 1 - Grant

Vice-Chair Grant expressed concerns.

Rich Malacoff, Senior Planner, responded to questions.

PUBLIC COMMENTS

There were no public comments.

DISCUSSION ITEMS AND STATUS REPORTS:

- 1. City Budget Presentation for FY 2016-FY2018**
Joseph M. Tanner, Jr. Administrative Services Director
Recommendation: Provide Recommendations

Joe Tanner, Administrative Services Director, gave a presentation entitled "Fiscal Years 2016-2018 Financial and Budget Overview" and responded to questions.

Chair Buchanan requested that Budget requests be placed on the next CCAC Agenda.

- 2. Proposal for City Flower and Bird**
Nathan Bouvet, Community Development Director
Recommendation: Receive and File

Rick Teisan distributed and discussed his proposal to adopt the Road Runner and the Prickly Pear Cactus as the City flower and bird, copies of which were received and made a part of the record; and responded to questions.

Chairman Buchanan disclosed contributions he received and questioned whether he would need to recuse himself.

Jerryl Soriano, City Clerk, referenced Municipal Code Section 2.20.125 "Disclosure of Campaign Contributions."

Action: Grant moved to continue to April 13, 2016, motion seconded by Buchanan, motion carried 5/0 by the following vote:

Salle' Kirby expressed concerns and offered suggestions for community involvement in the selection of the City Bird and Flower.

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

3. Location of Jeffery Spakes Butterfly Statues

Nathan Bouvet, Community Development Director

Recommendation: Discussion

Jeffery Spakes provided photos of the statues.

Commissioner Grant and Jeffery Spakes proposed various locations.

A discussion ensued

Action: Buchanan moved to approve recommendation to Council on the suggested location of the Statues., motion seconded by Burke, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

4. Entry Sign Monuments

Nathan Bouvet, Community Development Director

Recommendation: Follow Direction Provided by Commission

Public Works Manager, Daniel Porras addressed the Commission, provided recommendations and responded to questions.

Action: Buchanan moved to continue to April 13, 2016, motion seconded by Berry, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

Chair Buchanan requested Commissioner Berry and Commissioner Burke to form a Sub-Committee to work with Daniel Porras.

5. Parks and Recreation

Nathan Bouvet, Community Development Director

Recommendation: Discussion and Possible Action

Chairman Buchanan spoke on Parks and Recreation Committee

Commissioner Berry spoke on the specific Parks that are being evaluated

Daniel Porras provided updates on the various improvements being completed.

Chairman Buchanan called for a break at 8:00 PM.

Chairman Buchanan reconvened the meeting at 8:05 PM.

6. Discussion on Utility Box located at Hacienda and Mountain View

Nathan Bouvet, Community Development Director

Recommendation: Discussion

Daniel Porras provided updates and responded to questions.

Commissioner Berry voiced concerns.

Action: Buchanan moved to be appointed Communication Liaison to work with the WRAP Organization, motion seconded by Burke, motion carried 5/0 by the following vote:

<u>Vote:</u>	AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed	NOES: 0 - (None)

7. Yard Beautification Program

Nathan Bouvet, Community Development Director

Recommendation: Discussion and Possible Action

Daniel Porras, Public Works Manager, provided updates and responded to questions.

Nathan Bouvet, Community Development Director, provided updates and responded to questions.

A discussion ensued.

8. Monthly Budget Report

Nathan Bouvet, Community Development Director

Recommendation: Receive and File

Daniel Porras provided update on the Monthly Budget Report

A discussion ensued

Commissioner Berry spoke regarding the item.

CHAIR AND COMMISSIONER REPORTS

Chair Buchanan provided updates.

Commissioner Burke provided updates.

Vice Chairman Grant provided updates.

Susan Miller spoke regarding the Saturday morning Swap Meet.

ADJOURN REGULAR MEETING

Chairman Buchanan adjourned the meeting at 8:26 PM.

DRAFT