



**CITY OF DESERT HOT SPRINGS
SPECIAL MEETING OF THE
COMMUNITY AND CULTURAL AFFAIRS COMMISSION (CCAC)**

AGENDA

**SEPTEMBER 29, 2016
6:00 PM**

**CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California**

NOTICE IS HEREBY GIVEN, as provided by Government Code Section 54956, that Chairman Buchanan has called a special meeting of the Desert Hot Springs CCAC for the purpose stated below:

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENTS

At this time, pursuant to State law, any person may comment on an item which is NOT on the agenda. PLEASE STATE YOUR NAME AND CITY OF RESIDENCE FOR THE RECORD.

Comments are limited to the first ten (10) speakers at three (3) minutes per speaker. All comments are to be directed to the Community and Cultural Affairs Commission and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

ADMINISTRATIVE CALENDAR

- 1. Budget**
Nathan Bouvet, Community Development Director
Recommendation: Update and Discussion
- 2. Jeffrey Spakes Butterfly Unveiling**
Nathan Bouvet, Community Development Director
Recommendation: Discussion and Possible Action

3. **Entry Sign Monument**
Nathan Bouvet, Community Development Director
Recommendation: Update and Discussion
4. **Veterans Day Event**
Nathan Bouvet, Community Development Director
Recommendation: Discussion and Possible Action
5. **Vietnam Veterans Memorial Wall**
Nathan Bouvet, Community Development Director
Recommendation: Discussion and Possible Action
6. **Holiday Parade**
Nathan Bouvet, Community Development Director
Recommendation: Discussion and Possible Action
7. **Christmas Tree Lighting**
Nathan Bouvet, Community Development Director
Recommendation: Discussion and Possible Action

ADJOURN SPECIAL MEETING

NOTICES

Title 2

In an effort to comply with the requirements of Title 2 of the Americans With Disabilities Act of 1990, the City of Desert Hot Springs requires that any person in need of any type of special equipment, assistance, or accommodation(s) in order to communicate at a City public meeting, must inform the City Clerk a minimum of 72 hours prior to the scheduled meeting to enable the City to make reasonable arrangements.

SB 343

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 24 hours prior to a special meeting will be made available for public inspection in the Office of the City Clerk at City Hall during normal business hours at 65950 Pierson Boulevard, Desert Hot Springs, CA 92240.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 11711 West Drive, Desert Hot Springs, CA 92240.

I, Daniel Porras certify that the agenda was posted on September 26, 2016, not less than 24 hours prior to the special meeting.

REPORT TO THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION



DATE: September 29, 2016

TITLE: Budget

Prepared by: Daniel Porras P.E. Public Works Manager

RECOMMENDATION Update and Discussion

DISCUSSION

Community and Cultural Affairs Commission Budget Report			
Period:		June 1 2016 to August 31, 2016	
Art in Public Places Budget			
Event	To/From	Date	Total
Beginning Balance		7/1/2016	\$ 37,118.38
Revenues			
NSFR LOT 396		7/5/2016	\$ 725.52
NEW 2016 BL #8411		7/14/2016	\$ 900.00
		Sub-Total	\$ 1,625.52
Payments			
Jeffrey Spakes - Butterfly Partial Payment		6/30/2016	\$ 4,000.00
Yudit Ecsedy - Utility Box Partial Payment		6/30/2016	\$ 513.75
		Sub-Total	\$ 4,513.75
Ending Balance		8/31/2016	\$ 34,230.15

Funds Committed			
Item	Total	Previously Paid	Remaining
Dabah Sculptures	\$ 38,360.00	\$38,352.9	\$ -
Entry Sign Monuments *	\$ 15,000.00	0	\$ 15,000.00
Utility Boxes	\$ 3,950.00	\$15,13.75	\$ 2,436.25
Jeffrey Spakes Butterflies	\$ 17,000.00	\$16,000	\$ 1,000.00
TOTAL			\$ 18,436.25

FUNDS REMAINING	\$ 15,793.90
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*Repay \$13,000 to Entry Monuments as money comes in

CCAC Budget FY 15-16 - \$8,000			
Event	To/From	Date	Total
Payments			
Danny Holt - Concerts		6/1/2016	\$ 400.00
UPS Store - Holiday Parade		6/30/2016	\$ 476.14
Easy Party Rental - Memorial Day		6/30/2016	\$ 547.50
UPS Store - Memorial Day Flyers		6/30/2016	\$ 143.43
		Sub-Total	\$ 1,567.07
Funds Committed			
Item	Total	Status	
Beginning Balance	\$ 8,000.00		
Danny Holt Concerts	\$ 2,000.00	pending final payment \$900	
Sculpture at Community Gardens	\$ 480.00	paid in full	
Hero Banner Purchase	\$ 78.69	paid in full	
Veterans Day	\$ 1,000.00	paid in full	
Holiday Tree Ligthing	\$ 1,000.00	paid in full	
Memorial Day	\$ 1,000.00	awaiting final invoice payments	

CCAC Budget FY 16-17 \$12,000		
Item	Total	Status
Beginning Balance	\$ 12,000.00	
Veterans Day		
Vietnam Veterans Memorial Wall		
Holiday Tree Lighting		
Holiday Parade		
Memorial Day		

REPORT TO THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION



DATE: September 29, 2016

TITLE: Jeffrey Spakes Butterfly Unveiling

Prepared by: Daniel Porras P.E. Public Works Manager

RECOMMENDATION

Discussion and Possible Action

DISCUSSION

Jeffrey Spakes is not available to complete the installation in time for the October 22, 2016 Vortex Music and Arts Festival. Therefore the unveiling will need to be scheduled on a different date.

Jeffrey is available to start the installation process after October 31, 2016, and awaits CCAC recommendation regarding unveiling.

REPORT TO THE ARCHITECTURE AND LANDSCAPE REVIEW COMMITTEE

**DATE: September 29, 2016****TITLE: Entry Sign Monument****Prepared by: Daniel Porras P.E. Public Works Manager**

RECOMMENDATION**Update and Discussion****DISCUSSION**

Daniel Porras met with Low Desert Rock and Supply and discussed the various items on the installation of the entry sign at the median at Palm Drive near I-10. Low Desert Rock and Supply is currently finding an alternative rock that will properly fit within the median of Palm Drive near I-10. After that rock is delivered it will be inspected for final approval. The Original rock will be reserved for an alternate location that may have the appropriate space needed.

*Original rock cost was estimated at \$7,000

*Cost of new rock is not to exceed \$7,000 with final cost determined after it is selected.

*update

REPORT TO THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION



DATE: September 29, 2016

TITLE: Veterans Day Event

Prepared by: Daniel Porras P.E. Public Works Manager

RECOMMENDATION

Discussion and Possible Action

DISCUSSION

Update and discussion on Veterans Day Event.

REPORT TO THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION



DATE: September 29, 2016

TITLE: Vietnam Veterans Memorial Wall

Prepared by: Daniel Porras P.E. Public Works Manager

RECOMMENDATION

Discussion and Possible Action

DISCUSSION

Discussion on Vietnam Veterans Memorial Wall and the possible formation of a sub-committee to research bringing the Vietnam Wall to Desert Hot Springs.

REPORT TO THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION



DATE: September 29, 2016

TITLE: Holiday Parade

Prepared by: Daniel Porras P.E. Public Works Manager

RECOMMENDATION

Discussion and Possible Action

DISCUSSION

Discussion on Holiday Parade event and funding.

REPORT TO THE COMMUNITY AND CULTURAL AFFAIRS COMMISSION



DATE: September 29, 2016

TITLE: Christmas Tree Lighting

Prepared by: Daniel Porras P.E. Public Works Manager

RECOMMENDATION

Discussion and Possible Action

DISCUSSION

Open discussion on Christmas Tree Lighting event and funding.

