

# City of Desert Hot Springs

65-950 Pierson Blvd. • Desert Hot Springs • CA • 92240

(760) 329-6411

www.cityofdhs.org

DATE: \_\_\_\_\_

PERMIT: \_\_\_\_\_

## APPLICATION FOR POLITICAL SIGN ENCROACHMENT PERMIT

The undersigned hereby applies for a permit to place political signs within the City of Desert Hot Springs Right of Way:

Name of Candidate: \_\_\_\_\_

Candidate's email address: \_\_\_\_\_

Election Date (Month/Year): \_\_\_\_\_

What are you running for?: \_\_\_\_\_

Contact/Applicant Name: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Number of signs (approximate): \_\_\_\_\_

### NON-CONFORMANCE TO THE FOLLOWING PROVISIONS CONSTITUTES AUTOMATIC REVOCATION

#### In consideration of granting of this application, the applicant agrees to:

1. Defend, indemnify and save the City, its authorized agents, officers, representatives and employees, harmless from and against any and all penalties, liabilities or loss resulting from claims or court action arising out of any accident, loss or damage to persons or property.
2. Candidates are responsible for signs and shall check for proper placement.
3. Candidates shall ensure signs are maintained and surveyed routinely for damage.
4. Adhere to "**Guidelines for Political Signs Located in the Right-of-Way**" which you have signed and accepted responsibility of understanding.
5. **MAX. SIZE OF SIGNS IN THE RIGHT-OF-WAY: 24" X 18" OR 432 SQUARE INCHES.**
6. In developed areas (curb and/or gutter): 1 sign per block of street on each direction of travel.
7. Roadways in undeveloped areas: 1 sign per one-quarter (1/4) mile spacing in each direction of travel.
8. Placement of signs within Right of Way area/
  - a. Edge of sign shall not overhang onto walk areas.
  - b. Where no sidewalk is present, maintain 5 feet from edge of curb or shoulder area to allow for walkway and opening of doors from vehicles.
  - c. Not in any lawn area, where it is subject to damage by lawnmowers.
9. No signs shall be permitted in City Park areas or other public buildings.
10. Placement of sign shall be **no sooner than 45 days** prior to the election and removed **no later than 7 days** after the election.

### OFFICIAL USE ONLY

\_\_\_\_\_  
Applicant Printed Name

\_\_\_\_\_  
Received by

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date



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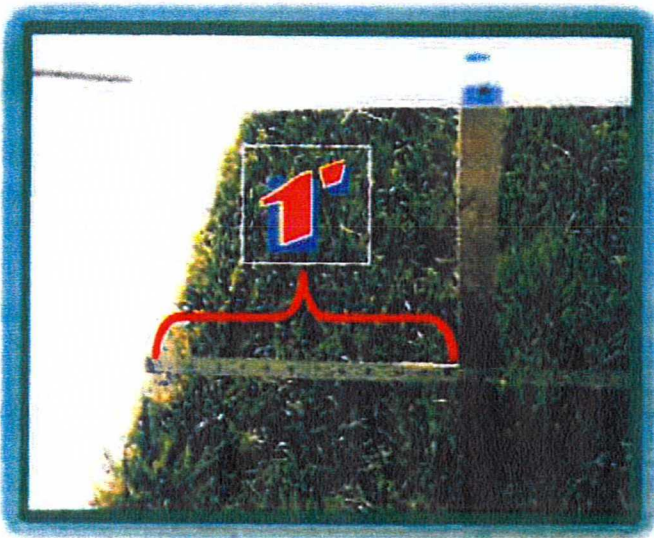
(760) 329-6411

[www.cityofdhs.org](http://www.cityofdhs.org)

## GUIDELINES FOR POLITICAL SIGNS LOCATED IN THE RIGHT-OF-WAY

Initial Here: \_\_\_\_\_

➡ Signs shall be located at least one (1) foot behind the edge of a hard surface walk area within the right of way and shall not block or obstruct pedestrian traffic.

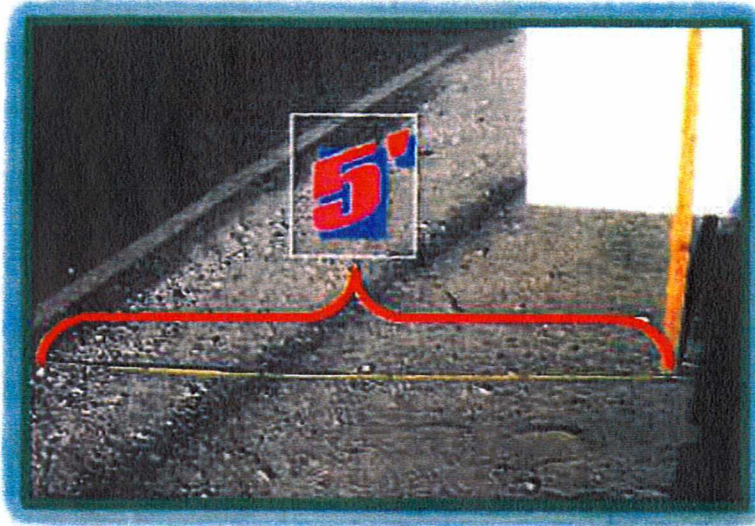


*I will put all signs at least one (1) foot from the edge of a hard surface walk area; and will not block the sidewalk or pedestrian traffic with an overhanging sign.*

Initial Here: \_\_\_\_\_



Initial Here: \_\_\_\_\_ → When there is no sidewalk present, signs shall be five (5) feet from the edge of the curb or shoulder area to allow for pedestrians and the opening of vehicles.



*I will put all signs at least five (5) feet from the edge of a shoulder area in undeveloped areas.*

Initial Here: \_\_\_\_\_





Initial Here: \_\_\_\_\_ ➡ Signs shall be 24" x 18", 432 square inches, or smaller.

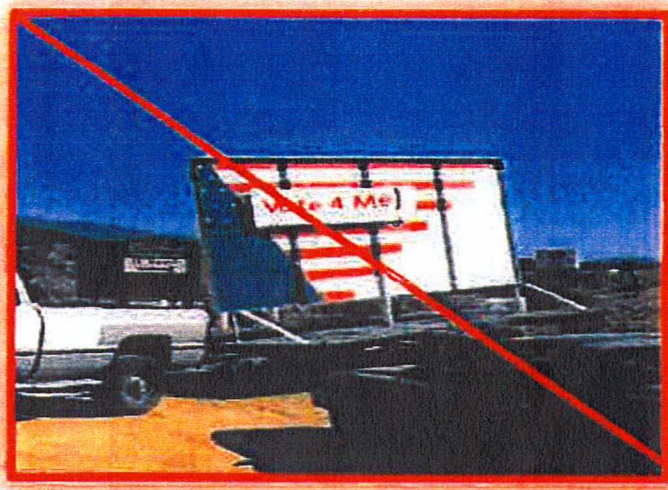


*The size of all of my signs will be 24" x 18", or 432 square inches, or smaller.*

Initial Here: \_\_\_\_\_



Initial Here: \_\_\_\_\_ ➡ Mobile political signs shall comply to California Vehicle Code Regulations, shall always be attached to a vehicle AND shall not be parked on parkways or unpaved surfaces.



*I will comply with the California Vehicle Code.*

Initial Here: \_\_\_\_\_

*i will always have the trailer attached to a vehicle AND will not park on an unpaved surface.*

Initial Here: \_\_\_\_\_

Initial Here: \_\_\_\_\_ ➡ Mobile political signs may only be **attached** to a tow vehicle, and may be temporarily parked on City streets for no more than two (2) hours.

Initial Here: \_\_\_\_\_ ➡ All Mobile political signs shall comply with the California Vehicle Code.

Initial Here: \_\_\_\_\_ ➡ A Mobile Political Signs can only park on paved City Streets. Not unpaved parkways.

Initial Here: \_\_\_\_\_ ➡ ***Only one (1) sign, per candidate,*** can be placed within the right-of-way, per block, in *each direction of travel in a developed area.*







*In developed areas, I will only put one (1) sign, per candidate, per block, in each direction of travel.*

**Initial Here:** \_\_\_\_\_

**Initial Here:** \_\_\_\_\_

**→ Only one (1) sign, per candidate,** can be placed within the right-of-way, per quarter (1/4) mile, *in each direction of travel*, in undeveloped areas.



*In undeveloped areas, I will only put one (1) sign, per candidate, per 1/4 mile, in each direction of travel*

**Initial Here:** \_\_\_\_\_

**Initial Here:** \_\_\_\_\_

**→ Signs shall not be placed on perimeter fences along vacant or non-residential lots.**






*I will not put any sign  
along perimeter fences  
of vacant or non-  
residential lots*

**Initial Here:** \_\_\_\_\_

**Initial Here:** \_\_\_\_\_

 **Signs shall not be placed in lawn areas  
where they are likely to be damaged by City  
lawnmowers.**



*I will not place any  
signs in lawn areas.*

**Initial Here:** \_\_\_\_\_





Initial Here: \_\_\_\_\_ ➡ Signs *shall not* be placed in any park or park areas.



*I will not place any signs in park or park areas.*

Initial Here: \_\_\_\_\_

Initial Here: \_\_\_\_\_ ➡ Signs *shall not* be placed or fixed to any tree, fence or utility pole.



*I will not attach any signs to trees, fences or utility poles.*

Initial Here: \_\_\_\_\_





Initial Here: \_\_\_\_\_ ➡ Signs shall not be placed within or along the Islands on Palm Avenue, park areas, the Civic Center, the Community Recreation Center (CRC), or any other government buildings.



*I will not place any signs within or along the islands on Palm Avenue, park areas, the Civic Center, the CRC, or any other government buildings.*

Initial Here: \_\_\_\_\_

Initial Here: \_\_\_\_\_ ➡ Signs shall not be placed in **any Medians.**



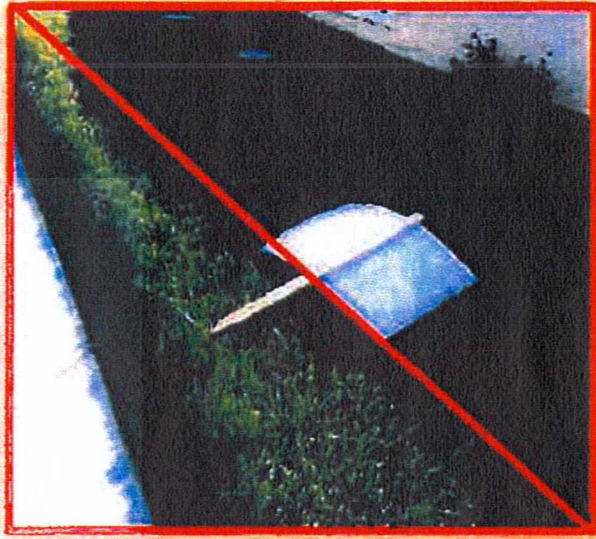
*I will not place any signs in ANY MEDIAN.*

Initial Here: \_\_\_\_\_



Initial Here: \_\_\_\_\_

➡ Signs shall be checked on frequently for placement and damage



*I will make sure to check on my signs for damage and placement.*

Initial Here: \_\_\_\_\_

Initial Here: \_\_\_\_\_

➡ Signs shall not be placed sooner than forty-five (45) days before an election AND shall be removed no later than ten (10) days after the election.



*I will not put up any signs sooner than 45 days before the election.*

Initial Here: \_\_\_\_\_

*I will take all signs down no later than 10 days after the election.*

Initial Here: \_\_\_\_\_





*By signing the "Guidelines for Political Signs Located in the Right-of-Way", I agree to adhere to all of the guidelines as it pertains to the placement of all political signs in the City right-of-way.*

I, \_\_\_\_\_, understand that violating  
(Candidate Name or Agent Thereof)  
any of the guidelines listed in the "Guidelines for Political Signs Located in the Right-of-Way", may result in the removal of the sign in violation.

*I also understand that if any signs are removed, City of Desert Hot Springs may charge a fee of \$20.00 per sign before it will be released/returned.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

