



CITY OF DESERT HOT SPRINGS

SPECIAL MEETING OF THE HEALTH AND WELLNESS FOUNDATION BOARD

DRAFT MINUTES

FEBRUARY 19, 2014 - 4:00 P.M.

**CARL MAY COMMUNITY CENTER
CITY COUNCIL CHAMBERS
11711 West Drive, Desert Hot Springs, California**

CALL TO ORDER

The meeting was called to order by Chairman Bob Adams at 4:03 P.M.

ROLL CALL

Board Members Joe McKee and Adam Sanchez, Vice-Chair Kathy Greco and Chairman Bob Adams were present at the call of roll.

PLEDGE OF ALLEGIANCE

Board Member Joe McKee led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Board Member McKee moved to approve the agenda as presented, seconded by Board Member Sanchez, motion carried 4/0.

MINUTES

Minutes of the DHS Health and Wellness Foundation Board Meeting held on February 5, 2014

Board Member McKee moved to approve the minutes as presented, seconded by Vice-Chair Greco, motion carried 4/0.

PUBLIC COMMENTS

Note: This item was heard prior to approval of the minutes.

Dean Gray, resident, spoke regarding pool costs.

ADMINISTRATIVE CALENDAR

1. Foundation Board Organization and Vacancy

Vice-Chair Greco said she met with Dr. Christine Anderson, who was leaning toward serving on the Foundation Board herself. Ms. Greco was awaiting a final decision.

Vice-Chair Greco asked the status of the City Attorney's research regarding New Market Tax Credit requirements.

Erica Sacks, Attorney filling in for City Attorney Steve Quintanilla, responded that they were still researching the matter.

A discussion ensued regarding the most appropriate organization of the Board.

Vice-Chair Greco said the first priority was to meet New Market Tax Credit requirements. The second was to engage the community. She said that the grant contract with the Desert Healthcare District called for an operations team with a member from each organization involved, which would help cross pollinate programs and services.

Dean Gray, resident, requested that the Board create an operations team immediately.

The consensus was to have the City Attorney's Office recommend an appropriate organization.

2. Foundation Board Roles, Responsibilities and Bylaws

The Board discussed the proposed bylaws.

Chairman Adams directed staff to add an item regarding an AdHoc Committee for aquatics programs to the next agenda.

3. Foundation Board Meeting Schedule

A discussion ensued regarding meeting dates and times.

Dean Gray, resident, spoke of the importance of an AdHoc Committee.

The consensus of the Board was to include in the revised bylaws that regular monthly meetings would be held on the first Wednesday at 4:00 P.M. and special meetings would be called as needed. The next meeting was scheduled for March 5, 2014.

4. Aquatics Center Programs and Staffing

Jeanine Plute, Management Analyst, provided the status of the existing Request for Proposals.

A discussion ensued.

Rene Hickey, resident, provided suggestions regarding pool operations.

Board Member McKee moved to form an AdHoc Committee regarding the aquatics center, if allowed in current bylaws, under the advice of the City Attorney.

A discussion ensued regarding the orientation and requirements of such an AdHoc Committee.

Ms. Hickey volunteered to serve on the AdHoc Committee and said she knew others who would also be willing to serve.

Dean Gray, resident, spoke regarding the playground and exercise equipment being unavailable to the community.

Vice-Chair Greco said that the Foundation Board did not currently have the approximately \$17,000 it would cost to fence off the playground area.

Board Member McKee's motion failed for lack of second.

Board Member McKee discussed the revised job description he had distributed, a copy of which was retained for the record. He suggested reducing the salary and hiring a part-time Administrative Assistant.

Chairman Adams directed Board Members to review the job description and be prepared to discuss and finalize it at the next meeting. He added that a funding source had not been identified for such a position.

5. Facility Renaming Process

A discussion ensued and Chairman Adams directed staff to add the City's facility renaming policy to the next agenda.

BOARD MEMBER COMMENTS

Vice-Chair Greco stressed the importance of their not being any missteps in this process. She said every opportunity to bring down overhead costs should be looked into. She added that solar may be an option.

A discussion ensued regarding solar options for the facility.

Chairman Adams stated that he may not be in attendance at the next meeting, due to labor hearings.

ADJOURN SPECIAL MEETING

The meeting was adjourned by Chairman Adams at 5:17 P.M.

Minutes prepared by:

Kristie Ramos
Deputy City Clerk