

## REPORT TO THE CITY COUNCIL

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**DATE:** August 5, 2014

**TITLE:** Award of Landscape, Drainage, and Community Facilities District and Other Site Maintenance Contract - Project No. 2014-02

**Prepared by:** Richard Kopecky, City Engineer

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### RECOMMENDATION

- 1) Award the bid and authorize the City Manager to enter into an agreement with the lowest responsible bidder, Conserve LandCare Inc.; and
- 2) Approve Third Amendment to extend current landscape maintenance contract with United GLI to August 31, 2014.

### DISCUSSION

The City contract with United GLI was originally awarded in 2011. The City was satisfied with their performance and the Council extended the contract two additional periods to August 7, 2014.

Staff recently issued a bid solicitation for a new contract that was to be entered with the lowest responsible bidder. The Notice Inviting Bids was posted in the local newspaper and with Planit Reprographics, a local valley clearing house for public bid solicitations. Bids were received on April 1, 2014, and were rejected on April 15, 2014 due to receiving only one bid. Bids were re-advertised on May 9, 2014, and received on July 15, 2014. The results of the bids are as follows:

Contractor	Address	Bid Amount per Month
Conserve LandCare, Inc.	74-040 Highway 111, L-200 Palm Desert, CA 92260	\$15,930.00
Golden Valley Construction	2000 Executive Drive Palm Springs, CA 92262	\$16,860.00
Kirkpatrick Landscape Services	43-752 Jackson Street Indio, CA 92201	\$16,350.00
Marina Landscape, Inc.	1900 S. Lewis Street Anaheim, CA 92805	\$17,202.00
Mariposa Landscape	15529 Arrow Highway Irwindale, CA 91706	\$18,841.97
So. Cal Land Maintenance Incorporated	3000 E. Coronado Street Anaheim CA 92806	\$18,650.00
United GLI	45-100 Gold Center Drive Indio, CA 92201	\$16,657.01
Urban Habitat	P. O. Box 1177 La Quinta, CA 92247	\$18,464.64

Staff has contacted the references of the lowest responsible bidder, Conserve LandCare, Inc., and they come highly recommended by the cities of Rancho Mirage, Palm Springs, Palm Desert and portions of Indian Wells south of Highway 111. Their bid is approximately 8% less than the City's current provider.

Each landscape and drainage zone has its own revenue and expense accounting requirements-funds collected for the zone must be expended in the zone. Staff reviewed each zone and found that sufficient funds are available to provide the landscape and drainage maintenance services at the cost submitted by Conserve LandCare, Inc. Staff recommends the Council award the bid to Conserve LandCare, Inc. for the 2014-15 fiscal year for an amount not to exceed \$159,300.00 and another line item of \$15,930.00 for contract change orders to cover potential contingencies.

The current contractor, United GLI, has a contract until August 7, 2014 and has agreed to extend the contract services to the end of August when the awarded contractor Conserve LandCare, Inc. will assume landscape and drainage maintenance responsibilities. Staff recommends that the Council approve the Third Amendment to the existing contract with United GLI to continue landscape and drainage maintenance through August 31, 2014.

#### **FISCAL IMPACT**

\$159,300.00 and another line item of \$15,930.00 for contract change orders to cover potential contingencies for a total budget amount of \$175,230.00.

Landscape zones, fund (502 thru 516)-43-47-4320 and drainage zones (553 thru 565)-43-48-4320 are separately budgeted with sufficient funds available for fiscal year 2014/15. The Citywide landscape maintenance districts fund 501-43-47-4320 and CFD 2010-1 Fund 580-43-48-4320 has sufficient funds available for fiscal year 2014/15. John Furbee Aquatic Center Fund 211-44-53-4320 has sufficient funds available for fiscal year 2014/15.

#### **EXHIBIT(S)**

- 1) Landscape & Lighting Maintenance District No. 2 Map with Council Member Properties
- 2) Drainage Assessment District No. 1 Map with Council Member Properties
- 3) Draft Service Provider Agreement Conserve LandCare, Inc.
- 4) Third Amendment to Agreement with United GLI