

REPORT TO THE CITY COUNCIL AND SUCCESSOR AGENCY



DATE: May 20, 2014

TITLE: Contracts Management Report as of April 30, 2014

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RECOMMENDATION

Receive and file.

DISCUSSION:

The City has significantly downsized its workforce over the past several years. The use of contract, private services has become essential to the City's operations. Of the FY 2013-14 General Fund adopted operating budget of \$18.35 million, \$6.85 million, or 37%, was comprised of private sector or contracted services. To assist in managing the City's contracts, a Contracts Management Report has been developed. This report has assisted staff in proactively managing contracts, as well as the bid process that precedes vendor selection and contract approval.

FISCAL IMPACT:

Many of the City's contractors, due to the financial condition of the City, have generously offered to reduce their contract rates, or hourly rates, by ten percent, or more. The Contracts Management Report is used to assist staff in productively managing contracts, as well as the bid process that precedes vendor selection and contract approval. This has resulted in reduced costs of services to the City.

EXHIBITS:

- 1) FY 2013/14 Contracts Management Report as of April 30, 2014.