



CITY OF DESERT HOT SPRINGS

SPECIAL MEETING OF THE HEALTH AND WELLNESS FOUNDATION BOARD

AGENDA

MARCH 5, 2014 - 4:00 P.M.

**CITY COUNCIL CHAMBER
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California**

NOTICE IS HEREBY GIVEN, as provided by Government Code Section §54956, that Chairman Adams has called a special meeting of the Desert Hot Springs Health and Wellness Foundation Board for the purpose stated below:

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENTS

At this time, pursuant to State law, any person may comment on an item, which is NOT on the agenda. PLEASE STATE YOUR NAME FOR THE RECORD.

Comments are limited to the first ten (10) speakers at three (3) minutes per speaker. All comments are to be directed to the Health and Wellness Foundation Board and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

ADMINISTRATIVE CALENDAR

- 1. FY 2013-14 Health and Wellness Center Budget Update**
- 2. Foundation Board Roles, Responsibilities and Bylaws**
- 3. Foundation Board Organization and Vacancy**
- 4. Aquatics Center Programs, Staffing and Ad-Hoc Committee**

BOARD MEMBER COMMENTS

ADJOURN REGULAR MEETING

NOTICES

Title 2

In an effort to comply with the requirements of Title 2 of the Americans With Disabilities Act of 1990, the City of Desert Hot Springs requires that any person in need of any type of special equipment, assistance, or accommodation(s) in order to communicate at a City public meeting, must inform the City Clerk a minimum of 72 hours prior to the scheduled meeting to enable the City to make reasonable arrangements.

SB 343

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the Community Development Department at City Hall during normal business hours at 65950 Pierson Boulevard, Desert Hot Springs, CA 92240.

If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda at 11711 West Drive, Desert Hot Springs, CA 92240.

DECLARATION OF POSTING

I, Kristie Ramos, Deputy City Clerk, certify that the agenda was posted not less than 24 hours prior to the meeting.

Signature: _____

Date: _____

REPORT TO THE HEALTH AND WELLNESS FOUNDATION BOARD



DATE: March 5, 2014

TITLE: FY 2013-14 Health and Wellness Center Budget Update

PREPARED BY: Amy Aguer, Treasurer

RECOMMENDATION

Receive and File.

DISCUSSION

Attached is the FY 2013-14 Budget Report for the Health & Wellness Center for the period July 1, 2013 through January 31, 2014. The amended budget is as follows:

Revenues		\$ 811,389
Expenditures		
Aquatic Center	\$406,984	
Boys & Girls Club	321,025	
Health Center	39,200	
Community H & W Ctr	<u>224,311</u>	
Total Expenditures		<u>991,520</u>
Net Decrease in Fund Balance		<u>(\$ 180,131)</u>

Revenue received year-to-date is \$753,736, or 93% of budget. The majority of these revenues are made up of the Developer Reimbursement Fee that was paid to the City of Desert Hot Springs for the construction of the Health & Wellness Center. \$692,589 has been received in FY 2013-14.

Expenditures year-to-date are \$542,600, or 81% of budget. The remaining budget is to cover one month's operations at the Aquatic Center, in June, for the summer swim season; utilities for the Aquatic Center, Boys & Girls Club and the Health Center; and the last quarterly rent payment of \$26,000 for the Health & Wellness Center, as a whole.

FISCAL IMPACT

Funding sources for the Health & Wellness Center need to be identified for FY 2014-15. The City received its final Developer Reimbursement Fee this fiscal year. These funds will not be available in FY 2014-15.

EXHIBITS

- 1) Health & Wellness Center Budget Report, July 1, 2013 through January 31, 2014.



Budget Performance Report

Date Range 07/01/13 - 01/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 211 - HEALTH & WELLNESS CENTER										
REVENUE										
Department 00 - REVENUES										
Division 00 - REVENUES										
3401	INVESTMENT EARNINGS	.00	800.00	800.00	133.29	.00	273.76	526.24	34	.00
3402	NMTC INTEREST REIMBURSEMENTS	.00	75,000.00	75,000.00	.00	.00	37,600.00	37,400.00	50	.00
3724	REIMBURSEMENTS	.00	35,000.00	35,000.00	.00	.00	18,312.81	16,687.19	52	.00
3731	DEVELOPER REIMBURSEMENT FEES	992,306.00	(992,306.00)	.00	.00	.00	.00	.00	+++	.00
3765	SWIMMING FEES	.00	8,000.00	8,000.00	.00	.00	4,960.88	3,039.12	62	.00
3999	TRANSFERS IN	.00	692,589.00	692,589.00	.00	.00	692,589.00	.00	100	.00
Division 00 - REVENUES Totals		\$992,306.00	(\$180,917.00)	\$811,389.00	\$133.29	\$0.00	\$753,736.45	\$57,652.55	93%	\$0.00
Department 00 - REVENUES Totals		\$992,306.00	(\$180,917.00)	\$811,389.00	\$133.29	\$0.00	\$753,736.45	\$57,652.55	93%	\$0.00
REVENUE TOTALS		\$992,306.00	(\$180,917.00)	\$811,389.00	\$133.29	\$0.00	\$753,736.45	\$57,652.55	93%	\$0.00
EXPENSE										
Department 44 - CL										
Division 53 - AQUATIC CENTER										
4200	UTILITIES	97,500.00	.00	97,500.00	4,053.46	.00	33,637.65	63,862.35	35	.00
4205	COMMUNICATIONS	3,200.00	600.00	3,800.00	240.45	894.17	1,815.67	1,090.16	71	.00
4210	ADVERTISING	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	.00
4220	OFFICE SUPPLIES	2,200.00	.00	2,200.00	.00	.00	59.90	2,140.10	3	.00
4225	POSTAGE	5,500.00	(2,500.00)	3,000.00	.00	.00	.00	3,000.00	0	.00
4230	TRAVEL AND TRAINING	1,650.00	1,350.00	3,000.00	.00	.00	2,486.64	513.36	83	.00
4235	DUES AND SUBSCRIPTIONS	550.00	(550.00)	.00	.00	.00	.00	.00	+++	.00
4250	UNIFORMS	2,750.00	(2,750.00)	.00	.00	.00	.00	.00	+++	.00
4265	REPAIR & MAINTENANCE	20,500.00	.00	20,500.00	.00	2,279.73	2,179.73	16,040.54	22	.00
4270	SMALL TOOLS & EQUIPMENT	4,400.00	.00	4,400.00	.00	.00	.00	4,400.00	0	.00
4275	INSURANCE PREMIUMS	22,000.00	4,390.00	26,390.00	.00	.00	26,390.00	.00	100	.00
4285	ADMINISTRATIVE FEES	160,000.00	(32,056.00)	127,944.00	.00	65,055.72	94,944.28	(32,056.00)	125	.00
4320	CONTRACT SERVICES	102,400.00	10,350.00	112,750.00	6,253.25	41,253.59	50,642.41	20,854.00	82	.00
Division 53 - AQUATIC CENTER Totals		\$428,150.00	(\$21,166.00)	\$406,984.00	\$10,547.16	\$109,483.21	\$212,156.28	\$85,344.51	79%	\$0.00
Division 54 - BOYS AND GIRLS CLUB										
4200	UTILITIES	62,625.00	.00	62,625.00	4,053.46	.00	24,763.04	37,861.96	40	.00
4265	REPAIR & MAINTENANCE	4,000.00	4,400.00	8,400.00	.00	475.00	.00	7,925.00	6	.00
4320	CONTRACT SERVICES	254,800.00	(4,800.00)	250,000.00	.00	127,772.00	126,980.00	(4,752.00)	102	.00
Division 54 - BOYS AND GIRLS CLUB Totals		\$321,425.00	(\$400.00)	\$321,025.00	\$4,053.46	\$128,247.00	\$151,743.04	\$41,034.96	87%	\$0.00
Division 55 - HEALTH CENTER										
4200	UTILITIES	20,875.00	14,125.00	35,000.00	2,026.74	(35.00)	13,189.26	21,845.74	38	.00
4320	CONTRACT SERVICES	4,800.00	(600.00)	4,200.00	.00	2,772.00	1,980.00	(552.00)	113	.00
Division 55 - HEALTH CENTER Totals		\$25,675.00	\$13,525.00	\$39,200.00	\$2,026.74	\$2,737.00	\$15,169.26	\$21,293.74	46%	\$0.00
Division 56 - COMMUNITY HEALTH & WELLNESS CTR										
100	SALARIES	112,445.00	(85,500.00)	26,945.00	.00	.00	26,944.88	.12	100	.00

ITEM 1.

Run by Amy Aguer on 03/03/2014 02:49:15 PM

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Budget Performance Report

Date Range 07/01/13 - 01/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 211 - HEALTH & WELLNESS CENTER										
EXPENSE										
Department 44 - CL										
Division 56 - COMMUNITY HEALTH & WELLNESS CTR										
4140	EMPLOYEE BENEFITS	25,034.00	(20,984.00)	4,050.00	.00	.00	4,050.86	(.86)	100	.00
4150	PERS RETIREMENT	21,904.00	(12,426.00)	9,478.00	.00	.00	9,478.35	(.35)	100	.00
4160	TAXES	29,475.00	(26,137.00)	3,338.00	.00	.00	3,337.16	.84	100	.00
4220	OFFICE SUPPLIES	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
4281	RENT EXPENSE	104,000.00	.00	104,000.00	26,000.00	.00	78,000.00	26,000.00	75	.00
4320	CONTRACT SERVICES	11,000.00	.00	11,000.00	10.00	.00	1,510.00	9,490.00	14	.00
5025	FIXTURES & FURNITURE	.00	65,000.00	65,000.00	.00	23,289.41	40,210.59	1,500.00	98	.00
Division 56 - COMMUNITY HEALTH & WELLNESS CTR Totals		\$304,358.00	(\$80,047.00)	\$224,311.00	\$26,010.00	\$23,289.41	\$163,531.84	\$37,489.75	83%	\$0.00
Department 44 - CL Totals		\$1,079,608.00	(\$88,088.00)	\$991,520.00	\$42,637.36	\$263,756.62	\$542,600.42	\$185,162.96	81%	\$0.00
EXPENSE TOTALS		\$1,079,608.00	(\$88,088.00)	\$991,520.00	\$42,637.36	\$263,756.62	\$542,600.42	\$185,162.96	81%	\$0.00
Fund 211 - HEALTH & WELLNESS CENTER Totals										
REVENUE TOTALS		992,306.00	(180,917.00)	811,389.00	133.29	.00	753,736.45	57,652.55	93	.00
EXPENSE TOTALS		1,079,608.00	(88,088.00)	991,520.00	42,637.36	263,756.62	542,600.42	185,162.96	81	.00
Fund 211 - HEALTH & WELLNESS CENTER Totals		(\$87,302.00)	(\$92,829.00)	(\$180,131.00)	(\$42,504.07)	(\$263,756.62)	\$211,136.03	(\$127,510.41)		\$0.00
Grand Totals										
REVENUE TOTALS		992,306.00	(180,917.00)	811,389.00	133.29	.00	753,736.45	57,652.55	93	.00
EXPENSE TOTALS		1,079,608.00	(88,088.00)	991,520.00	42,637.36	263,756.62	542,600.42	185,162.96	81	.00
Grand Totals		(\$87,302.00)	(\$92,829.00)	(\$180,131.00)	(\$42,504.07)	(\$263,756.62)	\$211,136.03	(\$127,510.41)		\$0.00