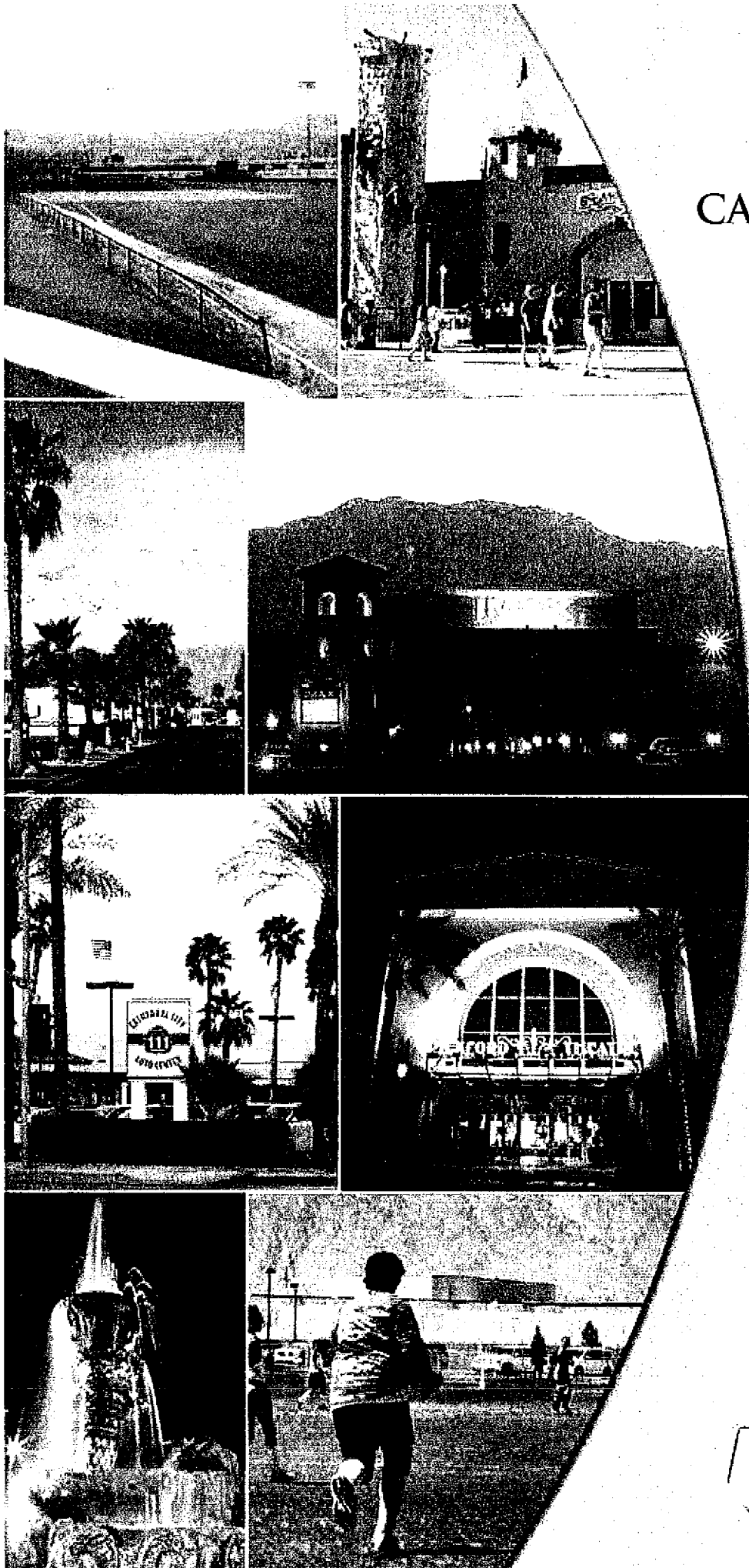


CITY OF CATHEDRAL CITY, CA

INVITES YOUR
INTEREST IN
THE POSITION OF

CITY MANAGER



**BOB MURRAY
& ASSOCIATES**
EXPERTS IN EXECUTIVE SEARCH

THE COMMUNITY

With a population of 53,000, Cathedral City is conveniently located between Palm Springs and Rancho Mirage in Riverside County. Cathedral City is the second-largest city in the popular Coachella Valley. General Henry Washington discovered Cathedral City in 1850, naming it after nearby rock formations resembling a grand cathedral. The City is proud of its cultural diversity and rich history; the Agua Caliente Band of Cahuilla Indians established their reservation in 1876, and the City housed its first subdivision in 1925.

Cathedral City is an ideal base from which to enjoy all that sunny Southern California has to offer. Conveniently located off the I-10 freeway and less than five miles from the Palm Springs Airport, Cathedral City boasts the greatest amount of family friendly recreational activities in the Coachella Valley to include Desert Ice Castle (the only ice skating rink in the Coachella Valley) where Olympic Athletes train; Boomers (miniature golf, bumper cars & batting cage); a 17-acre soccer park, where State championships have been held; Big League Dreams Sports Park which hosts NCAA Women's softball; and three top notch golf courses. Of course, let's not forget the diverse dining opportunities. One of the most visually captivating and historically rich pieces of art in the City is the "Fountain of Life" located in Town Square. Featuring mosaic tiles, stone sculptures and a "spray ground," the fountain provides for beauty and a place for adults and children to cool off in the summer's heat. Residents and visitors can also enjoy dinner and a movie at the Mary Pickford Theater and Desert Imax (the largest movie screen in the Coachella Valley).

The City offers public, private, and charter K-12 and preschools and is part of the Palm Springs Unified School District. The University of California at Riverside; California State University San Bernardino; and the College of Desert

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are all located within 5 miles of Cathedral City. The University of Redlands and the Claremont Colleges are located 60 miles away. Residents also have access to top-notch health care at the Eisenhower Medical Center and Desert Regional Medical Center, which includes a trauma center.

THE ORGANIZATION

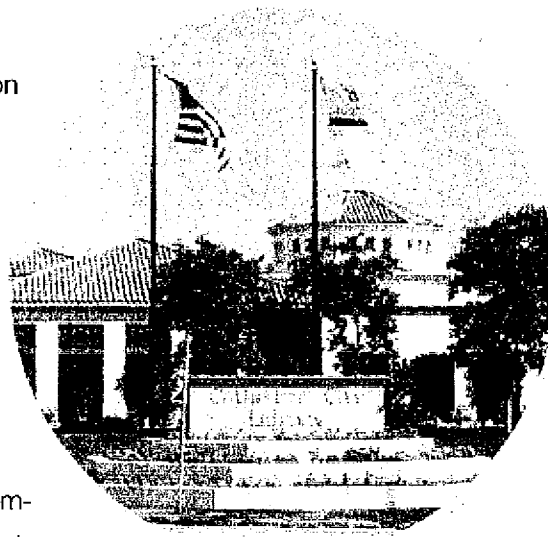
Cathedral City has a Council-Manager form of local government. The City Council is made up of five members, including the Mayor, Mayor Pro Tem and three Council Members. The City Clerk and City Treasurer are elected positions. The City Manager is responsible for the administration and management of the day-to-day operations of the City.

Cathedral City is a full-service city delivering municipal services in several departments, including City Manager; City Attorney; City Clerk; Public Safety (Police & Fire); Administrative Services (Finance, Human Resources & Management Information Systems); Community Development (Building, Planning, Engineering & Public Works); Parks; Environmental Conservation and RDA Dissolution. Cathedral City has a General Fund operating budget of approximately \$31 million, a Capital Improvement budget of \$53 million, annual RDA dissolution debt administration of



\$17 million and \$265 million in assets. The City has been awarded the Government Finance Officers Association Certificate of Achievement for its Comprehensive Annual Financial Report for 10 years and Biennial Budget for the last 6 years.

The City has 155 full-time employees, with 2 out of 3 employees from the public safety sector. Sales and Use Tax from the automobile industry is the largest source of General Fund revenues.



ISSUES, CHALLENGES & OPPORTUNITIES

As Cathedral City was incorporated in 1981, after Proposition 13 went into effect, it is like many California cities that have faced challenges during the recent economic downturn. The key challenge for the City Manager will be to ensure continued economic and financial health of Cathedral City. One of the City's most vital sources of revenue depends on an extension of Measure "H" that was passed by voters in June 2010 and is to expire September 30, 2015. This temporary, one percent transaction and use tax is critical to the vitality of the City.

Cathedral City is considering plans for a major annexation fronting I-10 that will provide significant retail, commercial and industrial opportunities. This project will bring significant growth and development to the area and will contribute to the City's tax base.

THE IDEAL CANDIDATE

The City Council is looking for a confident and mature professional to assume the duties of City Manager. The ideal candidate will be a dynamic and bold leader who can garner the respect of the Council, staff, and members of the community with impeccable communication and interpersonal skills. The City Manager will guide, follow up with and hold staff

accountable while including staff in the decision-making process.

Candidates should be capable of making an assessment of the current organization, offering recommendations and implementing change with confidence after due consideration. As a leader, the candidate should possess the ability to make strategic decisions and take action with assurance and poise once the Council has given policy direction. The City is seeking a dynamic and innovative individual who utilizes creative thinking to achieve the City's goals. Enthusiasm and energy are highly desirable in the candidate.

The new City Manager should have a demonstrated background of success in economic development and should possess an outcome-based mindset. A strong understanding of financial management will be a key to success in this position.

A Bachelor's Degree in Public Administration, Business Administration or a related field is desired. The City Council is open to considering a person with private or public sector experience, and candidates need not necessarily possess experience in the City Manager role.

The ideal candidate will be a dynamic and bold leader who can garner the respect of the Council, staff, and members of the community with impeccable communication and interpersonal skills.

THE COMPENSATION

The salary range for the incoming City Manager is open dependent upon qualifications. The City also offers an attractive benefits package including:

Retirement – The City is a member of CalPERS offering a defined benefit retirement plan. It provides benefits based on the members' years of service, age and final compensation.

Medical/Dental/Vision – Employees and eligible dependents may select from several medical health plans up to a predetermined dollar cap. If a lower-cost medical health plan is selected, the City will apply the savings towards the purchase of dental and vision benefits.

Vacation – Accrual of 10.15 hours per biweekly pay period.

Sick Leave – Accrual of 3.69 hours per biweekly pay period.

Holidays – The City currently provides 12 paid holidays, including 3 floating holidays.

Domestic Partner Coverage – Employees are eligible for coverage of registered domestic partners and dependents in the City's insurance plans.

Group Life/AD&D – City provides employee group term life insurance coverage at (2) times the annual salary rate, as well as Accidental Death and Dismemberment Insurance.

Long-Term Disability – City provides salary continuation insurance at 66 percent of the employee's weekly salary after 180 days.

TO APPLY

If you are interested in this outstanding opportunity, please visit our website at www.bobmurrayassoc.com to apply online.

**Filing Deadline:
November 8, 2013**

Following the closing date, resumes will be screened according to the qualifications outlined above. The most qualified candidates will be invited to personal interviews with Bob Murray & Associates. A select group of candidates will be asked to provide references once it is anticipated that they may be recommended as finalists. References will be contacted only with candidate approval. Finalist interviews will be held with the City of Cathedral City. Unsuccessful Candidates will be advised of the status of the recruitment following selection of the City Manager. The final candidate will be required to pass a physical, drug screen and background check.

If you have any questions, please do not hesitate to call Mr. Bob Murray at:

(916) 784-9080

