



CITY OF DESERT HOT SPRINGS

**REGULAR MEETING OF THE
COMMUNITY AND CULTURAL AFFAIRS COMMISSION**

ACTION MINUTES

**FEBRUARY 8, 2017
6:00 PM**

**MISSION SPRINGS WATER DISTRICT
BOARD ROOM
66575 Second Street, Desert Hot Springs, California**

CALL TO ORDER

Chairman Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Berry, Burke, Grant

PLEDGE OF ALLEGIANCE

The attendees recited the pledge of allegiance.

APPROVAL OF THE AGENDA

Action: Burke moved to approve staff recommendation, motion seconded by Grant, motion carried 3/0 by the following vote:

Vote: AYES: 3 - Berry, Burke, Grant
Passed NOES: 0 - (None)

MINUTES

CCAC Regular Meeting Minutes January 11, 2017

Lynne Paul, Public Works Assistant

Recommendation: Approve minutes as submitted; or as corrected.

Action: Burke moved to approve staff recommendation, motion seconded by Berry, motion carried 3/0 by the following vote:

Vote: AYES: 3 - Berry, Burke, Grant
Passed NOES: 0 - (None)

PUBLIC COMMENTS

Jeff Horton resigned as Chairman of the Veterans Committee but will continue to work with the Community and Cultural Affairs Commission on Memorial Day and Veterans Day events.

DISCUSSION ITEMS AND STATUS REPORTS:

1. Budget
Charles Rangel, Interim Community Development Director
Recommendation: Receive and File

The budget was presented and no updates were provided.

2. Jeffrey Spakes Butterflies Art Installation-Special Event
Pamela Berry, Chairman and Requita Grant, Vice Chairman
Recommendation: Update and discussion.

Pamela Berry, Chairman and Requita Grant, Vice Chairman provided updates; and responded to questions.

Staff were instructed to determine how many butterflies have been approved to specific sites.

3. Yard Beautification
Requita Grant, Vice Chairman
Recommendation: Update and discussion.

Requita Grant, Vice-Chairman, provided updates; and responded to questions.

4. [Utility Boxes](#)
Pamela Berry, Chairman
Recommendation: Discussion

Pamela Berry, Chairman, provided updates; and responded to questions.

The Commissioners reported on utility boxes on Mountianview that were missing a panel and were defaced with graffiti.

5. [Maintenance of Hot Springs Park](#)
Pamela Berry, Chairman
Recommendation: Discussion

Pamela Berry, Chairman, provided updates; and responded to questions.

It was requested that this item be carried over to the next agenda.

6. [Memorial Day \(5/29/17\)-Special Event](#)
Pamela Berry, Chairman
Recommendation: Discussion

A discussion ensued about moving the event to the VFW from Veteran's Park. It will need to be determined if the VFW is on city or county property. Veteran's Park needs to be improved if the event will take place here (seeded - how long for grass to grow; no shade) and marketing efforts need to be increased. Jeff Horton would be willing to help lead the event but would need volunteers to set-up and take-down.

7. [Education Program for Cultural Awareness at Desert Hot Springs High School](#)
Pamela Berry, Chairman
Recommendation: Discussion

Pamela Berry, Chairman, provided updates; and responded to questions.

A discussion ensued about a donation to the program but it would be out of next year's budget.

It was requested that this item be carried over to the next agenda as a Discussion and Action item.

8. [Sub-Committee Reports - Public Arts, Parks and Recreation, Sand to Snow, Special Events and Vietnam Memorial Wall](#)
Sub-Committee Chairs
Recommendation: Update and Discussion

Sub-Committee Chairmen provided updates; and responded to questions.

Commissioner Burke requested that the Entry Monument sign be placed on the next agenda.

Vice-Chairman Grant requested that the Vietnam Memorial Wall be placed on the next agenda as a separate item.

CHAIR AND COMMISSIONER REPORTS

COMMUNITY DEVELOPMENT DIRECTOR REPORT

ADJOURN REGULAR MEETING

Chairman Berry adjourned the meeting at 7:34 p.m.

DRAFT