



CITY OF DESERT HOT SPRINGS

**REGULAR MEETING OF THE
COMMUNITY AND CULTURAL AFFAIRS COMMISSION**

ACTION MINUTES

DECEMBER 14, 2016

6:00 PM

**CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California**

CALL TO ORDER

Chairman Buchanan called the meeting to order at 6:00 P.M.

ROLL CALL

Present:

Commissioners: Pamela Berry, Michael Burke.

Vice-Chairman: Requita Grant

Chairman: Larry Buchanan

Absent:

Commissioner: Kephyan Sheppard

SELECTION OF CHAIR AND VICE CHAIR

The "Selection of Chair and Vice-Chair" was taken out of order.

Action: Burke moved to nominate Larry Buchanan as Chairman, motion seconded by Buchanan, motion carried 2/2 by the following vote:

A discussion ensued.

Vote: AYES: 2 - Buchanan, Burke
Failed NOES: 2 - Berry, Grant
ABSENT: 1 - Sheppard

Action: Grant moved to nominate Pamela Berry as Chairman, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)
ABSENT: 1 - Sheppard

Action: Berry moved to nominate Requita Grant as Vice-Chairman, motion seconded by Grant, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)
ABSENT: 1 - Sheppard

Chairman Berry presiding.

PLEDGE OF ALLEGIANCE

Chairman Berry led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Action: Burke moved to approve the December 14, 2016 Regular Meeting agenda; moving Item 6 to Item 1, Item 5 to Item 2 and Item 7 to Item 3., motion seconded by Grant, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)
ABSENT: 1 - Sheppard

MINUTES

CCAC Regular Meeting Minutes: October 12, 2016

CCAC Regular Meeting Minutes: November 9, 2016

City Clerk, Jerryl Soriano, CMC

Recommendation: Approve Minutes as submitted; or as corrected.

Action: Burke moved to approve the Minutes as submitted., motion seconded by Berry, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)
ABSENT: 1 - Sheppard

PUBLIC COMMENTS

Jorg Sicre proposed a mural for the Desert Hot Springs Spa Hotel at Palm Drive and 8th Street.

Ted Mayrhofer addressed the Commissioners to express his concerns related to obtaining Veterans input as it relates to the Veterans Memorial Park.

DISCUSSION ITEMS AND STATUS REPORTS:

1. Entry Monument Sign

Public Works Manager, Daniel Porras P.E.

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager, presented staff report and responded to questions.

A discussion ensued.

2. Yard Beautification

Public Works Manager, Daniel Porras P.E.

Recommendation: Discussion and Possible Action

Daniel Porras, Public Works Manager, notified the Commission that the item was placed on the agenda at the request of the Commission for updates. There were no updates at this time.

3. Vietnam Veterans Memorial Wall

Public Works Manager, Daniel Porras P.E.

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager notified the Commission that the item was placed on the agenda at the request of the Commission for updates.

Commissioner Grant provided updates to the Commission related to the Vietnam Veterans Memorial Wall.

Commissioner Buchanan recommended the CCAC consider what contribution, if any, they would like to make toward this item.

4. Yard Beautification

Public Works Manager, Daniel Porras P.E.

Recommendation: Update and Discussion

Duplicate Item. See Item 2.

5. [Pierson Plaza Public Art](#)

Public Works Manager, Daniel Porras, P.E.

Recommendation: Discussion and Action

Daniel Porras, Public Works Manager, presented the staff report and responded to questions.

Geoff Payne, applicant and representative for Pierson Plaza addressed the Commission and responded to questions.

A discussion ensued.

Action: Commissioner Burke moved to recommend to the City Council to approve the proposed art as presented by the Applicant. The motion *failed* for lack of a second.

Action: Buchanan moved to deny the proposal, motion seconded by Grant, motion carried 3/1 by the following vote:

Vote: AYES: 3 - Buchanan, Berry, Grant
Passed NOES: 1 - Burke
ABSENT: 1 - Sheppard

6. [Fees for Facility Use - Boy & Girl Scouts, Troop 1606](#)

Public Works Manager, Daniel Porras P.E.

Recommendation: Discussion and Action

Charles L. Maynard, City Manager, presented the Staff Report and responded to questions

Sue Giron, Boys and Girls Scout Leader thanked the City and the Commissioners for their assistance as it relates to use of the Henry Lozano Community Center.

A discussion ensued.

No action was taken.

7. [Martin Luther King Unity Walk](#)

Public Works Manager, Daniel Porras P.E.

Recommendation: Discussion and Action

Daniel Porras, Public Works Manager, presented the Staff Report and responded to questions.

Sue Giron, Co-Chair of the Martin Luther King Jr. Committee addressed the Commission regarding the Peace and Unity Walk.

Action: Berry moved to appoint Pamela Berry to the Martin Luther King, Jr. Peace and Unity Committee, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)
ABSENT: 1 - Sheppard

Commissioner Buchanan commented regarding the timeline for funding requests to the CCAC as it relates to this event. A discussion ensued.

Daniel Porras, Public Works Manager, advised that the application must be received by December 20, 2016 to ensure processing and issuance of the permit.

8. **Public Arts Subcommittee; Parks and Recreation Subcommittee; Sand to Snow Subcommittee and Special Events Subcommittee**

Public Works Manager, Daniel Porras P.E.

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager, presented the staff report, provided updates and responded to questions.

A discussion ensued.

Ted Mayerhofen addressed the Commission regarding the proper care of trees and landscaping.

The Parks and Recreation, Sand to Snow and Special Event Sub-Committees provided updates.

9. **Budget**

Public Works Manager, Daniel Porras P.E.

Recommendation: Receive and File

Daniel Porras, Public Works Manager, provided updates regarding the Commission Agenda and Budget Process moving forward.

CHAIR AND COMMISSIONER REPORTS

Commissioner Burke provided updates.

Commissioner Buchanan provided updates.

Vice-Chairman Grant provided updates.

Chairman Berry provided updates.

COMMUNITY DEVELOPMENT DIRECTOR REPORT

Joseph Tanner, Administrative Services Director, provided updates.

ADJOURN REGULAR MEETING

Chairman Berry adjourned the meeting at 8:11 P.M.

Doria Wilms, Deputy City Clerk