



CITY OF DESERT HOT SPRINGS

**SPECIAL MEETING OF THE
HEALTH AND WELLNESS FOUNDATION BOARD**

MINUTES

JANUARY 21, 2014 - 8:00 A.M.

**CARL MAY COMMUNITY CENTER
CITY COUNCIL CHAMBERS
11711 West Drive, Desert Hot Springs, California**

CALL TO ORDER

The meeting was called to order by Chairman Bob Adams at 8:05 A.M.

ROLL CALL

Board Members Joe McKee and Adam Sanchez, Vice-Chair Kathy Greco and Chairman Bob Adams were present at the call of roll. Finance & Program Specialist Linda Kelly was present on behalf of Treasurer Amy Aguer, who was absent.

PLEDGE OF ALLEGIANCE

Board Member Sanchez led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Board Member Sanchez made a motion to approve the agenda as presented, seconded by Board Member McKee, motion carried 4/0.

Passed: For: 4; Against: 0; Abstain: 0; Absent: 0

PUBLIC COMMENTS

None

MINUTES

[Minutes of the DHS Health and Wellness Foundation Board Meeting held on August 29, 2013](#)

There were no revisions requested and the minutes were approved as presented by Chairman Adams.

ADMINISTRATIVE CALENDAR

1. Board Member Vacancy

Board Member Greco stated that the Desert Healthcare District Board Members stood behind the original agreement, which stated that they appoint one member.

The consensus was that the City would request the Palm Springs Unified School District (PSUSD) to appoint a representative to the Foundation Board.

2. Board Organization, Role and Responsibilities

Chairman Adams stated that the Board needed to become self-sustaining.

The Board discussed the possibility of forming an Advisory Board of stakeholders.

3. Proposed Bylaw Changes

Steve Quintanilla, City Attorney, stated that he would prepare a redlined version of his suggested bylaw revisions to present at the next meeting.

4. Federal Tax Exempt Status and Non-Profit Status

Steve Quintanilla, City Attorney, provided an update.

5. Fundraising and Grant Application Efforts

Steve Quintanilla, City Attorney, reported that he was working with the Regional Access Project (RAP) Foundation on fundraising opportunities.

The Board discussed fundraising options.

Chairman Adams suggested creating a way to donate via the City's website and drafting language indicating that donations would offset the City's \$250,000 annual contribution to the Boys & Girls Club. He requested that staff link Borrego's wellness center webpage to the City's website.

Vice-Chair Greco advised that there were specific legal requirements associated with a sole purpose organization, which should be researched prior to fundraising.

The Board discussed the possibility of hiring a Facility Coordinator/Grant Writer and the consensus was to direct staff to prepare a job description and proposed salary range to present at the next meeting.

6. Meeting Schedule

Chairman Adams tentatively scheduled the next meeting to be held at the Carl May Community Center on February 4, 2014, at 8:00 A.M.

BOARD MEMBER COMMENTS

Board Member Sanchez requested that the next agenda include an item regarding the process of naming the facility in honor of an individual(s).

Rudy Acosta, Public Works Director, stated that the HARC report was delayed by 30 days and would be complete in March 2014.

ADJOURN REGULAR MEETING

The meeting was adjourned at 9:51 A.M. by Chairman Adams.

Minutes prepared by:



Kristie Ramos
Deputy City Clerk