



CITY OF DESERT HOT SPRINGS

**REGULAR MEETING OF THE
COMMUNITY AND CULTURAL AFFAIRS COMMISSION**

DRAFT ACTION MINUTES

**NOVEMBER 9, 2016
6:00 PM**

**CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California**

CALL TO ORDER

Chairman Buchanan called the meeting to order at 6:01 PM.

ROLL CALL

Commissioners:
Vice-Chairman:
Chairman:

Present:

Michael Burke, Pamela Berry, Kephyan Sheppard
Requita Grant
Larry Buchanan

PLEDGE OF ALLEGIANCE

Vice-Chairman Grant led the pledge of allegiance.

APPROVAL OF THE AGENDA

Action: Burke moved to approve staff recommendation, motion seconded by Grant, motion carried 5/0 by the following vote:

Vote:

Passed

AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
NOES: 0 - (None)

MINUTES

[CCAC Regular Meeting Minutes: February 10, 2016](#)

CCAC Regular Meeting Minutes: March 9, 2016

CCAC Regular Meeting Minutes: April 13, 2016

CCAC Regular Meeting Minutes: May 11, 2016

City Clerk, Jerryl Soriano, CMC

Recommendation: Approved Minutes as submitted; or as corrected.

Action: Buchanan moved to approve the Minutes as submitted, motion seconded by Burke, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

PUBLIC COMMENTS

Johnny Murphy spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center and requested that the CCAC waive the facility use fees.

Antonio Gomez spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center.

Fernando Reyes spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center.

Veronica Pena spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center.

Isaac Giron spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center.

Sue Giron spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center.

Judy Carroll spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center.

Tamara Kravtsova spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center.

Nick Tompkins spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center.

Merari Coreas spoke regarding the Boy Scout's use of the Henry V. Lozano Community Center.

The Commissioners responded to the concerns expressed by the Boy Scouts.

Sue Giron addressed the Commission again.

DISCUSSION ITEMS AND STATUS REPORTS:

1. Entry Monument Sign

Daniel Porras P.E., Public Works Manager

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager, presented the update and responded to questions.

2. Jeffrey Spakes Butterflies

Daniel Porras, P.E., Public Works Manager

Recommendation: Discussion and Possible Action

Daniel Porras, Public Works Manager, presented the update and responded to questions.

Vice-Chairman Grant moved to table the item, seconded by Berry.

Action: Grant moved to continue until she has spoken to the Artist, motion seconded by Berry, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

3. Vietnam Veterans Memorial Wall

Daniel Porras, P.E., Public Works Manager

Recommendation: Update and Discussion

Vice-Chairman Grant presented the update.

Chairman Buchanan advised that a date has not been determined; and proposed that he and Vice-Chairman Grant create a subcommittee.

Action: Buchanan moved to form a sub-committee consisting of Chairman Buchanan and Vice-Chairman Grant, motion seconded by Sheppard, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

4. [Yard Beautification](#)
Daniel Porras, P.E., Public Works Manager
Recommendation: Update and Discussion

Vice-Chairman Grant continued the item to December 14, 2016 meeting.

5. [Christmas Tree Lighting](#)
Daniel Porras, P.E., Public Works Manager
Recommendation: Update and Discussion

A discussion ensued.

Chairman Buchanan left the dais. Vice-Chairman Grant assumed the role of Chairman at this time.

6. [Update for Public Arts Subcommittee; Parks and Recreation Subcommittee; Sand to Snow Subcommittee and Special Events Subcommittee](#)
Daniel Porras, P.E., Public Works Manager
Recommendation: Update and Discussion

There were no updates from the Public Arts subcommittee.

Daniel Porras, Public Works Manager, presented an update on the Parks and Recreation Subcommittee.

There were no updates on the Sand to Snow Subcommittee.

Chairman Buchanan provided updates and announced the Veterans Day event.

7. [Budget](#)
Daniel Porras, P.E., Public Works Manager
Recommendation: Receive and File

Daniel Porras, Public Works Manager, presented an update and responded to questions.

Commissioner Berry expressed concerns regarding donation accounts.

Action: Berry moved to that the Memorial Day event be added to committed funds list, motion seconded by Burke, motion carried 5/0 by the following vote:

Vote: AYES: 5 - Buchanan, Berry, Burke, Grant, Sheppard
Passed NOES: 0 - (None)

8. **Danny Holt Concert Funding**

Daniel Porras, P.E., Public Works Manager

Recommendation: Discussion and Possible Action

Commissioner Burke asked questions.

Action: Buchanan moved to approve funding request of \$2,500, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)
ABSTAIN: 1 - Sheppard

A discussion ensued.

CHAIR AND COMMISSIONER REPORTS

Commissioner Sheppard spoke regarding the issue concerning the Boy Scouts.

COMMUNITY DEVELOPMENT DIRECTOR REPORT

There were no updates.

ADJOURN REGULAR MEETING

Chairman Buchanan adjourned the meeting at 7:31 PM.