



CITY OF DESERT HOT SPRINGS
REGULAR MEETING OF THE
COMMUNITY AND CULTURAL AFFAIRS COMMISSION

ACTION MINUTES

MAY 11, 2016
6:00 PM

CITY COUNCIL CHAMBERS
CARL MAY COMMUNITY CENTER
11711 West Drive, Desert Hot Springs, California

CALL TO ORDER

Chairman Buchanan called the meeting to order at 6:02 PM.

ROLL CALL

Present:
Commissioners: Michael Burke, Pamela Berry
Vice-Chairman: Requita Grant
Chairman: Larry Buchanan

Absent:
Commissioners: Kephyan Sheppard

Nathan Bouvet, Community Development Director, clarified the City's absence policy for Commissioners.

Action: moved to excuse Commissioner Sheppard's absence, motion seconded by , motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)
ABSENT: 1 - Sheppard

PLEDGE OF ALLEGIANCE

Commissioner Burke led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Action: moved to approve staff recommendation, motion seconded by , motion carried 5/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant,
Passed NOES: 0 - (None)
ABSENT: 1 - Sheppard

PUBLIC COMMENTS

Janice Gough addressed the commission (inaudible).

Nathan Bouvet, Community Development Director, advised Janice Gough's questions/concerns pertaining to item No. 1.

George Fisher addressed the Commission (inaudible).

DISCUSSION ITEMS AND STATUS REPORTS:

1. Entry Sign Monuments

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Nathan Bouvet, Community Development Director, presented the staff report and answered questions.

Commissioner Burke asked questions.

Daniel Porras, Public Works Manager, provided additional information and answered questions.

Commissioner Berry expressed size and safety concerns.

Nathan Bouvet recommended either he or Daniel Porras be added to the sub-committee.

Action: Buchanan moved to create a sub-committee to include Commissioner Grant and Commission Berry, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant
Passed NOES: 0 - (None)
ABSENT: 1 - Sheppard

2. Parks and Recreation

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager, presented the Staff Report and answered questions.

Chairman Buchanan recommended for a proposal for the Commission to approve the Dog Park Plan at the June 8, 2016 meeting.

3. **Yard Beautification**

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Daniel Porras, Public Works Manager, advised this item was up for open discussion.

Commissioner Grant recommended several sponsor and donation options.

A discussion ensued.

4. **Sand To Snow Monument Subcommittee**

Nathan Bouvet, Community Development Director

Recommendation: Update and Discussion

Chairman Buchanan provided updates.

George Fisher addressed the Commission.

Nathan Bouvet, Community Development Director, provided updates.

5. **Monthly Budget Report**

Nathan Bouvet, Community Development Director

Recommendation: Receive and File

Daniel Porras, Public Works Manager, addressed the Commission.

CHAIR AND COMMISSIONER REPORTS

Chairman Buchanan provided updates.

Vice Chair Grant provided updates.

Commissioner Burke provided updates

COMMUNITY DEVELOPMENT DIRECTOR REPORT

Nathan Bouvet, Community Development Director, provided updates.

Daniel Porras, Public Works Manager, provided updates.

ADJOURN REGULAR MEETING

Chairman Buchanan adjourned the meeting at 7:01 PM.

Prepared by: Richard Min
Office of the City Clerk

Respectfully submitted,



Jerryl Soriano, CMC, City Clerk