



**CITY OF DESERT HOT SPRINGS**

**REGULAR MEETING OF THE  
COMMUNITY AND CULTURAL AFFAIRS COMMISSION**

**ACTION MINUTES**

**JANUARY 11, 2017  
6:00 PM**

**CITY COUNCIL CHAMBERS  
CARL MAY COMMUNITY CENTER  
11711 West Drive, Desert Hot Springs, California**

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**CALL TO ORDER**

Chairman called the meeting to order at 6:03 p.m.

**ROLL CALL**

Present: Buchanan, Berry, Burke, Grant

**PLEDGE OF ALLEGIANCE**

Commission Burke let the pledge of allegiance.

**APPROVAL OF THE AGENDA**

Action: Buchanan moved to approve the January 11, 2017 meeting agenda, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote:                      AYES: 4 - Buchanan, Berry, Burke, Grant  
Passed                      NOES: 0 - (None)

## MINUTES

[CCAC Regular Meeting Minutes: June 8, 2016](#)

**CCAC Regular Meeting Minutes: July 13, 2016**

**CCAC Regular Meeting Minutes: September 14, 2016**

**CCAC Regular Meeting Minutes: December 14, 2016**

*City Clerk, Jerryl Soriano, CMC*

**Recommendation:** Approve Minutes as submitted; or as corrected.

Action: Buchanan moved to approve the minutes as presented, motion seconded by Berry, motion carried 4/0 by the following vote:

Chairman Berry requested more detail in regards to budget items

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant  
Passed NOES: 0 - (None)

## PUBLIC COMMENTS

There were no public comments.

## DISCUSSION ITEMS AND STATUS REPORTS:

1. [Budget](#)  
*Public Works Manager, Daniel Porras P.E.*  
**Recommendation:** Review and File

Daniel Porras, Public Works Manager, presented the staff report; and responded to questions.

Action: Buchanan moved to that the remaining funds from the entry sign monument be returned to the CCAC budget, motion seconded by Berry, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant  
Passed NOES: 0 - (None)

2. [MLK Peace and Unity Walk](#)  
*Public Works Manager, Daniel Porras P.E.*  
**Recommendation:** Discussion and Action

Daniel Porras, Public Works Manager, presented the staff report and updates in regards to the event.

Action: Berry moved to approve donation towards the Martin Luther King Peace and Unity Walk of \$615 distributed as follows: \$200 to Desert Hot Springs High School Basketball Team for event setup; \$100 to Desert Hot Springs High School Security Officer; \$100 refreshments; \$50 for solo singer; \$100 entertainment and \$65 for coffee, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant  
Passed NOES: 0 - (None)

3. [Vietnam Veterans Memorial Wall](#)  
*Public Works Manager, Daniel Porras P.E.*  
**Recommendation:** Update and Discussion

Vice-Chair Grant provided updates.

Commissioner Buchanan requested that he be replaced on the Vietnam Veterans Memorial Wall Sub-Committee.

Action: Buchanan moved to approve donation of \$1,200 towards the Vietnam Veterans Wall Memorial, motion seconded by Burke, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant  
Passed NOES: 0 - (None)

4. [Jeffrey Spakes Butterflies Art Installation](#)  
*Public Works Manager, Daniel Porras P.E.*  
**Recommendation:** Discussion and Action

Daniel Porras, Public Works Manager, provided updates; and responded to questions.

Commissioner Grant requested that the location for the Jeffrey Spakes Butterfiles Art Installation event be moved to Tedesco Park.

A discussion ensued.

Action: Buchanan moved to approve up to \$1,000 towards the Jeffrey Spakes Butterflies Art Installation event, motion seconded by Berry, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant  
Passed NOES: 0 - (None)

A discussion ensued.

5. [Yard Beautification](#)  
*Public Works Manager, Daniel Porras P.E.*  
**Recommendation:** Update and Discussion

Action: Grant moved to continue to the next meeting, motion seconded by Buchanan, motion carried 4/0 by the following vote:

Vote: AYES: 4 - Buchanan, Berry, Burke, Grant  
Passed NOES: 0 - (None)

6. **Entry Monument Sign**

*Public Works Manager, Daniel Porras P.E.*

**Recommendation:** Update and Discussion

Daniel Porras, Public Works Manager, gave updates and responded to questions.

A discussion ensued.

7. **Tree Lighting Event Budget Follow-Up**

*Public Works Manager, Daniel Porras P.E.*

**Recommendation:** Update and Discussion

Daniel Porras, Public Works Manager, presented the staff report.

8. **Sub-Committee Reports**

*Public Works Manager, Daniel Porras P.E.*

**Recommendation:** Receive updates from:

- 1) Public Arts Sub-Committee;
- 2) Parks and Recreation Sub-Committee;
- 3) Sand to Snow Sub-Committee; and
- 4) Special Events Sub-Committee.

- 1) Vice Chairman Grant advised that there were no updates;
- 2) Commissioner Buchanan and Chairman Berry advised that there were no updates.  
Danny Porras, Public Works Manager, reported on park repairs and improvements;
- 3) Commissioner Burke advised that there were no updates;
- 4) Chairman Berry gave updates.5) Vice Chairman Grant gave updates.

9. **Sub-Committee Reappointments**

*Public Works Manager, Daniel Porras P.E.*

**Recommendation:** Approve reappointments of sub-committee members.

No changes were made.

**CHAIR AND COMMISSIONER REPORTS**

Commissioner Burke provided updates. Commissioner Buchanan provided updates and advised that this would be his last meeting.

Chairman Berry provided updates.

Vice Chairman Grant provided updates.

### **COMMUNITY DEVELOPMENT DIRECTOR REPORT**

None.

### **ADJOURN REGULAR MEETING**

Chairman Berry adjourned the meeting at 7:43 P.M.

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Lynne A. Paul, Public Works Assistant